

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH  
AGENDA OF REGULAR COUNCIL MEETING – MAY 6, 2024 AT 2:00 P.M.  
CLOSED SESSION PRIOR TO OPEN SESSION AT 1:30 P.M.  
MUNICIPAL OFFICE COUNCIL CHAMBERS, KENILWORTH  
HYBRID MEETING - IN PERSON AND VIA WEB CONFERENCING**

**HOW TO JOIN**

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. <https://us02web.zoom.us/j/84374271663>

Or join by phone:

Canada: 855 703 8985 (Toll Free) or 1 647 374 4685 (long distance charges may apply)

Webinar ID: 843 7427 1663

**PAGE #**

**CALLING TO ORDER**

**ADOPTION OF THE AGENDA**

Recommendation:

THAT the Agenda for the May 6, 2024 Regular Meeting of Council be accepted and passed.

**DISCLOSURE OF PECUNIARY INTEREST**

**CLOSED MEETING SESSION**

The meeting is closed pursuant to Section 239 (2) of the Municipal Act, 2001, specifically:

- (b) personal matters about an identifiable individual, including municipal or local board employees;
- (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

Educational or training sessions

(3.1) A meeting of a council or local board or of a committee of either of them may be closed to the public if the following conditions are both satisfied:

1. The meeting is held for the purpose of educating or training the members.
2. At the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee.

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North go into a meeting at \_\_\_\_:\_\_\_\_ p.m. that is closed to the public under subsection 239 (2) of the Municipal Act, 2001, specifically:

- (b) personal matters about an identifiable individual, including municipal or local board employees;

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

Educational or training sessions

(3.1) A meeting of a council or local board or of a committee of either of them may be closed to the public if the following conditions are both satisfied:

1. The meeting is held for the purpose of educating or training the members.
2. At the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee.

#### 1. REPORTS

- CAO 2024-006 Wellington North Power Update
- CAO 2024-008 Cachet OLT Hearing Update
- CLK 2024-013 Municipal Conflict of Interest Act
- C&ED 2024-022 on the Arthur BIA

#### 2. REVIEW OF CLOSED SESSION MINUTES

- April 22, 2024

#### 3. RISE AND REPORT FROM CLOSED MEETING SESSION

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North rise from a closed meeting session at \_\_\_\_:\_\_\_\_ p.m.

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report CAO 2024-006 Wellington North Power update;

AND THAT Council approve the confidential direction to staff.

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report CAO 2024-008 Cachet OLT Hearing Update;

AND THAT Council approve the confidential direction to staff.

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report CLK 2024-013 Municipal Conflict of Interest Act;

AND THAT Council approve the confidential direction to staff.

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report C&ED 2024-022 on the Arthur BIA;

AND THAT Council approve the confidential direction to staff.

Recommendation:  
THAT the Council of the Corporation of the Township of Wellington North approve the Closed Meeting Minutes of the April 22, 2024 Council Meeting.

**O'CANADA**

**RECESS TO MOVE INTO MEETINGS UNDER THE PLANNING ACT**

Recommendation:  
THAT the Council of the Corporation of the Township of Wellington North recess the May 6, 2024 Regular Meeting of Council at : p.m. for the purpose of holding meetings under the Planning Act.

**PUBLIC MEETING**

- James Phillips, Zoning By-law Amendment 06/24
- Larry Schill, Zoning By-law Amendment 07/24

**RESUME REGULAR MEETING OF COUNCIL**

Recommendation:  
THAT the Council of the Corporation of the Township of Wellington North resume the May 6, 2024 Regular Meeting of Council at : .

**PASSAGE OF BY-LAWS ARISING FROM PUBLIC MEETING**

- a. By-law Number 034-24 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North. (Concession 13, Part Lot 12 with a civic address of 9496 Sideroad 13 – Larry Schill) 001

Recommendation:  
THAT By-law Number 034-24 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North be read and passed. (Concession 13, Part Lot 12 with a civic address of 9496 Sideroad 13 – Larry Schill)

**DEPUTATIONS**

- a. Greg Dineen and Jess Pfisterer, Wellington Federation of Agriculture 004
  - Agri-Food System Study findings

**QUESTIONS ON AGENDA ITEMS (REGISTRATION REQUIRED)**

**ADOPTION OF MINUTES OF COUNCIL AND PUBLIC MEETING**

- 1. Regular Meeting of Council, April 22, 2024 006

Recommendation:  
THAT the minutes of the Regular Meeting of Council held on April 22, 2024 be adopted as circulated.

**BUSINESS ARISING FROM PREVIOUS MEETINGS OF COUNCIL**

**ITEMS FOR CONSIDERATION**

1. MINUTES

- a. Arthur BIA
  - February 21, 2024 017
  - April 17, 2024 018

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Arthur BIA meetings held on February 21, 2024 and April 17, 2024.

- b. Maitland Valley Conservation Authority, Membership Meeting #3-2024, March 20, 2024 019

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Maitland Valley Conservation Authority Membership Meeting #3-2024 held on March 20, 2024.

- c. Maitland Source Protection Authority, Meeting #2-24, March 20, 2024 027

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Maitland Source Protection Authority Meeting #2-24 held on March 20, 2024.

- d. Mount Forest Aquatics Ad-Hoc Advisory Committee, April 23, 2024 029

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Mount Forest Aquatics Ad-Hoc Advisory Committee meeting held on April 23, 2024.

- e. Grand River Conservation Authority, summary of the General Membership Meeting – April 26, 2024 032

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive the summary of the General Membership meeting held on April 26, 2024.

2. PLANNING

- a. Report DEV 2024-012, Consent Application B26-24, Lloyd & Miriam Martin 033

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report DEV 2024-012 Consent Application B26-24, Lloyd & Miriam Martin (Severance).

AND THAT Council support consent application B26-24 as presented with the following conditions:

- THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise (included but not limited to Taxes paid in Full; a Fee of \$250.00 for Township Clearance Letter of conditions — or whatever fee is applicable at the time of clearance under the municipal Fees and Charges by-law) which the Township of Wellington North may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands;
- THAT the Owner satisfy the requirements of the Township of Wellington North in reference to parkland dedication consistent with By-Law 011-22;
- THAT the Owner enter into an agreement apportioning any future maintenance costs on any municipal drain impacted by the application, and the owner shall provide a \$500.00 deposit to cover the cost of the re-apportionment if it is determined there are municipal drains impacted by the application and a \$250.00 fee for the Drainage Superintendent's review of the application to determine status of any drain;
- THAT driveway access can be provided to the retained and severed lands to the satisfaction of the Township of Wellington North;
- THAT daylight triangles as described in the Municipal Servicing Standards of corner lots that are adjacent roads be deeded to the Township;

AND FURTHER THAT Council authorizes the Development Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

- b. Report DEV 2024-013, Consent Application B38-24, Peter & Elaine Ballinger

041

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report DEV 2024-013 Consent Application B38-24, Peter & Elaine Ballinger (Severance).

AND THAT Council support consent application B38-24 as presented with the following conditions:

- THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise (included but not limited to Taxes paid in Full; a Fee of \$250.00 for Township Clearance Letter of conditions — or whatever fee is applicable at the time of clearance under the municipal Fees and Charges by-law) which the Township of Wellington North may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands;

- THAT the Owner satisfy the requirements of the Township of Wellington North in reference to parkland dedication consistent with By-Law 011-22;
- THAT the Owner enter into an agreement apportioning any future maintenance costs on any municipal drain impacted by the application, and the owner shall provide a \$500.00 deposit to cover the cost of the re-apportionment if it is determined there are municipal drains impacted by the application and a \$250.00 fee for the Drainage Superintendent's review of the application to determine status of any drain;
- THAT driveway access can be provided to the retained and severed lands to the satisfaction of the Township of Wellington North;
- THAT daylight triangles as described in the Municipal Servicing Standards of corner lots that are adjacent roads be deeded to the Township; and
- THAT a dwelling be prohibited on the retained lands to the satisfaction of the County of Wellington Planning Department;

AND FURTHER THAT Council authorizes the Development Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

- c. Report DEV 2024-014, Notice of Decision Received for Consent Application B91-23 048

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive or information Report DEV 2024-014 regarding the Notice of Decision for the following Consent Application, received from the County of Wellington Planning and Land Division Committee:

- B91-23, Derrick & Lynne Weber, Part Lot 15, Concession 3 known as 8612 & 8628 Line 2 in the former West Luther Township (Lot Line Adjustment)

### 3. COMMUNITY & ECONOMIC DEVELOPMENT

- a. Report C&ED 2024-020, Inclusive Community Grants Program 053

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report C&ED 2024-020 Inclusive Community Grants Program;

AND THAT Council direct staff to apply to the Inclusive Community Grants Program to address washroom accessibility at the Arthur Optimist Pavilion.

- b. Report C&ED, Communications Update 056

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report C&ED 2024-021 Communications Update for information.

AND THAT Council direct staff to review the Corporate Communications Policy 34.15 (2015) and report back in the Fall of 2024.

#### 4. INFRASTRUCTURE

- a. Report INF 2024-009, Award of Structure 2023 and Culvert on Sideroad 15 060

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report INF 2024-009 award of the Structure 2023 and Culvert on Sideroad 15 project;

AND THAT Council awards the Structure 2023 and Culvert on Sideroad 15 project to Reeves Construction Limited at a tendered price of \$402,741 HST inclusive:

AND FURTHER THAT Council authorize the Mayor and Clerk to sign any necessary agreements with Reeves Construction Limited to execute the Structure 2023 and Culvert on Sideroad 15 project.

#### 5. ADMINISTRATION

- a. Report CLK 2024-011, Approval of Final Engineers Report Arthur Drain 6 064

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report receive Report CLK 2024-011 approval of the final engineer's report for Arthur Drain 6;

AND THAT Council hereby approves the final Engineer's report dated April 17, 2024, prepared by K. Smart Associates Limited file No. 22-168;

AND FURTHER THAT Council directs the Clerk to send out copies of the Report to the assessed landowners and applicable agencies;

AND FURTHER THAT Council directs the Clerk to provide notice of consideration of the engineer's report to assessed landowners and applicable agencies for the May 21, 2024 meeting of Council

- b. Report CLK 2024-012, Appointment Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Committee 067

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report CLK 2024-012 Appointment Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Committee;

AND THAT Council hereby appoints John Fruin as the municipal representative to the Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Committee for a five year term.

- c. Report CLK 2024-014, Animal Control By-law Enforcement 069

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive for information Report CLK 2024-014 animal control By-law enforcement.

- d. Report CAO 20224-007, Wellington North Power Water and Sewer Billing & Collections Administration Update 072

Recommendation:

THAT Council of the Corporation of the Township of Wellington North receive report CAO 2024-007 Wellington North Power Water and Sewer Billing & Collections Administration Update;

AND THAT Council endorse the proposed water and sewer billing & collections administration process that will phase in responsibility for bill payments for property owners;

AND FURTHER THAT Council endorse the direction that all new Water and Sewer accounts be established solely with property owners (with no option for tenant assignment) effective immediately;

AND FURTHER THAT staff review the Service Level Agreement with Wellington North Power Inc for the Provision of Water and Sewer Billing and Collection Services and bring forward recommendations in the Fall of 2024.

## 6. COUNCIL

- a. Aldo L. Salis, Director of Planning and Development, County of Wellington, correspondence dated May 1, 2024 regarding County Official Plan Amendment #123 (Revised) – County File No.: OP-2020-01-13 County of Wellington – Future Development Lands 075

Recommendation:

THAT Council of the Corporation of the Township of Wellington North receive the correspondence from Aldo L. Salis, Director of Planning and Development, County of Wellington, dated May 1, 2024 regarding County Official Plan Amendment #123 (Revised) – County File No.: OP-2020-01-13 County of Wellington – Future Development Lands.

## IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

## ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION

Recommendation:

THAT all items listed under Items For Consideration on the May 6, 2024 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted:



**CONSIDERATION OF ITEMS FOR SEPARATE DISCUSSION AND ADOPTION**

**NOTICE OF MOTION**

**COMMUNITY GROUP MEETING PROGRAM REPORT**

Councillor Renken (Ward 1):

- Wellington North Cultural Roundtable
- Upper Grand Trailway Wellington Sub Committee
- Mount Forest Aquatic Ad Hoc Advisory Committee

Councillor Burke (Ward 2):

- Mount Forest Business Improvement Area
- North Wellington Health Care Corporation Louise Marshall Hospital Board of Directors
- Mount Forest Aquatic Ad Hoc Advisory Committee
- Mount Forest Fireworks Festival Committee
- Lynes Blacksmith Shop Committee

Councillor Hern (Ward 3):

- Mount Forest & District Chamber of Commerce
- Arthur & District Chamber of Commerce
- Arthur Business Improvement Area
- Grand River Conservation Authority

Councillor McCabe (Ward 4):

- Wellington County Farm Safety Committee
- Saugeen Valley Conservation Authority
- Wellington North Health Professional Recruitment Committee
- Upper Grand Trailway Wellington Sub Committee
- ROMA Zone 2 Chair

Mayor Lennox:

- Committee of Adjustment
- Wellington North Power
- Ex Officio on all committees

**CULTURAL MOMENT**

- Celebrating the Arthur Lions Duck Race 077

**CONFIRMING BY-LAW 078**

Recommendation:

THAT By-law Number 035-2024 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on May 6, 2024 be read and passed.

**ADJOURNMENT**

Recommendation:

THAT the Regular Council meeting of May 6, 2024 be adjourned at   :   p.m.

<b>MEETINGS, NOTICES, ANNOUNCEMENTS</b>		
Economic Development Week	May 6 – 10, 2024	
Mount Forest Chamber Business After Five, Mount Forest Bowling Alley	Wednesday, May 8, 2024	5:00 p.m.
Arthur Chamber of Commerce, Arthur Chamber Office	Wednesday, May 8, 2024	5:30 p.m.
Mount Forest BIA Meeting, Mount Forest Sports Complex Meeting Room	Tuesday, May 14, 2024	8:00 a.m.
Mount Forest Chamber of Commerce Meeting, Mount Forest Chamber Office	Tuesday, May 14, 2024	4:30 p.m.
Safe Communities, Aboyne OPP Detachment	Wednesday, May 15, 2024	9:30 a.m.
Arthur BIA Meeting, virtual	Wednesday, May 15, 2024	7:30 p.m.
Victoria Day, Office Closed	Monday, May 20, 2024	
Regular Council Meeting	Tuesday, May 21, 2024	7:00 p.m.
Cultural Roundtable Symposium, Hanover Civic Theatre	Friday, May 31, 2024	10:00 a.m. to 2:00 p.m.
Regular Council Meeting	Monday, June 3, 2024	2:00 p.m.

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**BY-LAW NUMBER 034-2024**

**BEING A BY-LAW TO AMEND BY-LAW 66-01, BEING A ZONING BY-LAW FOR THE TOWNSHIP OF WELLINGTON NORTH**

WHEREAS, the Council of the Corporation of the Township of Wellington North deems it necessary to amend By-law Number 66-01; as amended pursuant to Sections 34 and 36 of The Planning Act, R.S.O. 1990, as amended

NOW THEREFORE the Council of the Corporation of the Township of Wellington North enacts as follows:

1. THAT Schedule 'A' Map 1 to By-law 66-01 is amended by changing the zoning on lands legally described as Concession 13, Part Lot 12 with civic address of 9496 Sideroad 13 as shown on Schedule "A" attached to and forming part of this By-law from Agricultural (A) to Site-Specific Agricultural (A-2).
2. THAT except as amended by this By-law, the land as shown on the attached Schedule 'A' shall be subject to all applicable regulations of Zoning By-law 66-01, as amended.
3. THAT this By-law shall come into effect from the date of passing by Council and come into force in accordance with the requirements of the Planning Act, R.S.O., 1990, as amended.

**READ AND PASSED THIS 6TH DAY OF MAY, 2024.**

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**ANDREW LENNOX, MAYOR**

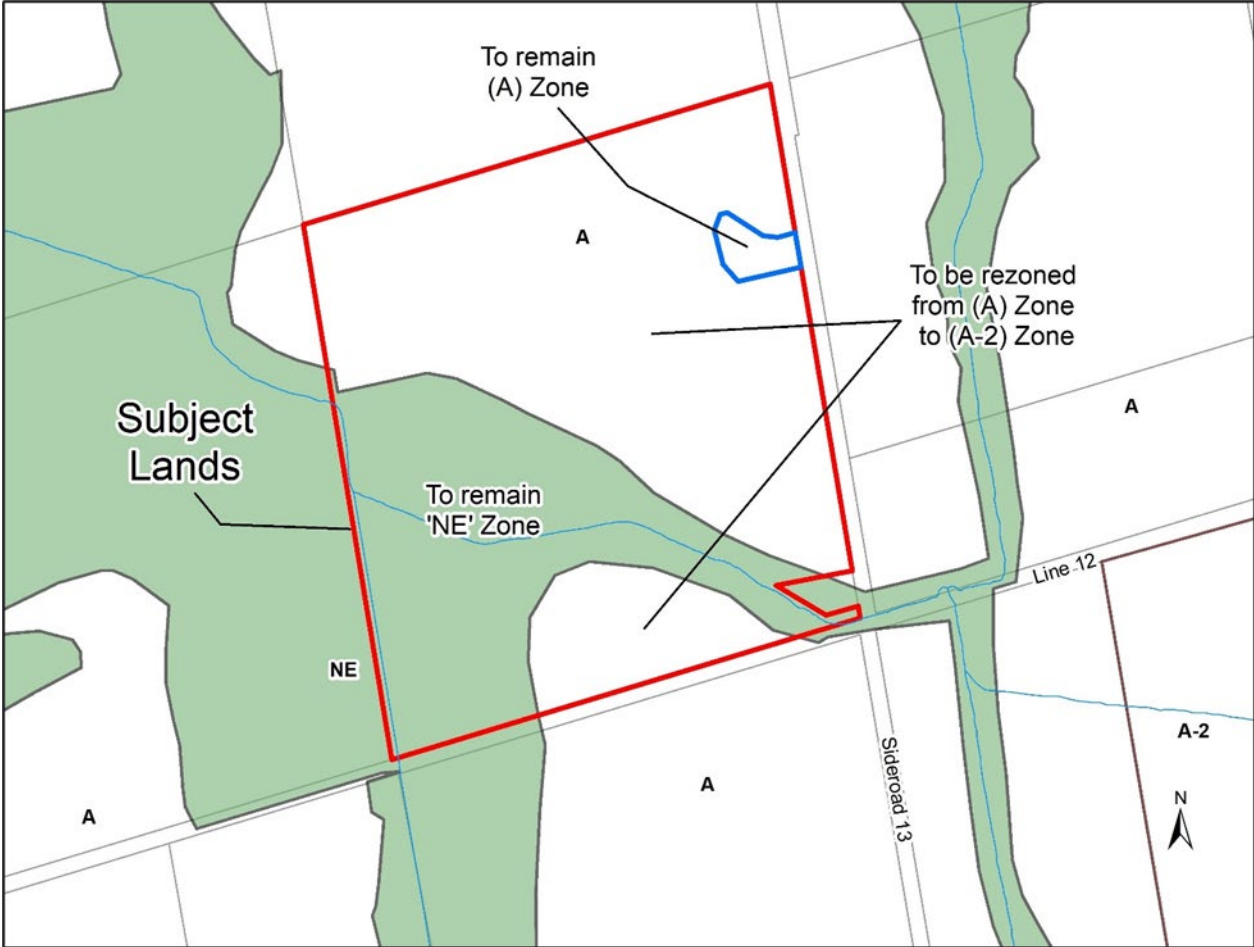
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**KARREN WALLACE, CLERK**

THE TOWNSHIP OF WELLINGTON NORTH

BY-LAW NO. 034-2024

Schedule "A"



This is Schedule "A" to By-law 034-2024

Passed this 6th day of May 2024

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK

## **EXPLANATORY NOTE**

### **BY-LAW NUMBER 034-2024**

#### **THE LOCATION OF THE SUBJECT LANDS**

The subject property is legally described as Concession 13, Part Lot 12 with a civic address of 9496 Sideroad 13. The proposed severed parcel is 0.56 ha (1.38 ac) with an existing dwelling and two sheds. A 40.79 ha (100.8 ac) agricultural parcel is retained. The subject lands are currently zoned Agricultural (A) and Natural Environment (NE).

**THE PURPOSE AND EFFECT** of the amendment is to rezone the subject lands to prohibit future residential development on the retained agricultural portion of the subject land. This rezoning is a condition of severance application B148/22, that was granted provisional consent by the Wellington County Land Division Committee. The consent will sever the existing dwelling and two sheds from the agricultural parcel under the surplus farm dwelling policies.



**TOWNSHIP OF WELLINGTON NORTH  
DEPUTATION REQUEST FORM**

Name of Deputant	<b>Greg Dineen &amp; Jess Pfisterer</b>		
Attending as an Individual <input type="checkbox"/>	Representing a Group/Business/Organization <input checked="" type="checkbox"/>		
Name of Group/Business/Organization:	Wellington Federation of Agriculture		
Address:			
Email:	wellington-fed-ag@outlook.com	Phone:	
Meeting Type:	Council <input checked="" type="checkbox"/>	Committee <input type="checkbox"/>	Meeting Date: <b>May 6th</b>

**SUBJECT MATTER:** Provide a description of the deputation and the agenda item number if applicable- no more than 150 words

To present the findings of an Agri-Food System Study that the WFA completed of Wellington County to outline the economic importance of the agriculture sector in the County of Wellington as a whole.

**RECOMMENDATION/REQUEST OF COUNCIL:** What action would you like Council to take-no more than 25 words

to support/acknowledge our findings and open the door for further connection on ag related issues/topics

**ESTIMATED FINANCIAL IMPACT**

Capital

Operational

I acknowledge that my deputation is limited to five (5) minutes

I have attached the written deputation with this submission.

Signature: **Katherine Noble** Date: **April 21, 2021**  
Electronic Signature Accepted

Please submit to:

Karren Wallace, Director Legislative Services/Clerk

7490 Sideroad 7 W PO Box 125, Kenilworth ON N0G 2E0

Email [kwallace@wellington-north.com](mailto:kwallace@wellington-north.com) | Phone 519-848-3620 Ext 4227

Notice of Collection/Use/Disclosure: All information submitted in support of meetings of Council/Committee/ Planning deliberations/ is collected in accordance with the Municipal Act, 2001, s. 8 and 239 (1) and may be used in deliberations, and disclosed in full, including email, telephone numbers, names and addresses on agendas and to persons requesting access to records of Council/Committee/Planning Committee. All information submitted to the municipality is subject o disclosure under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA). Questions about this notice of collection should be directed to the Clerk’s office (519) 848-3620.

# Wellington County Agri-food Systems Study - Key Findings



## Economic Contribution

**\$2.8 billion** to Canada's Gross Domestic Product (GDP), which is **5%** of Ontario's agri-food industry's total contribution  
**\$496 million** in labour income within farm and upstream jobs  
**\$79 million** in provincial and federal tax revenue  
**35,943 jobs** and 6,621 full-time equivalent jobs

The **growing conditions** and **high-quality soils** in Wellington County make it a valuable asset in feeding the community, Ontarians, Canadians and the world.  
 Wellington County farmers are innovators in adopting **sustainable farming practices**.



Wellington County boasts a strong agri-food processing sector.

## Wellington County is home to:

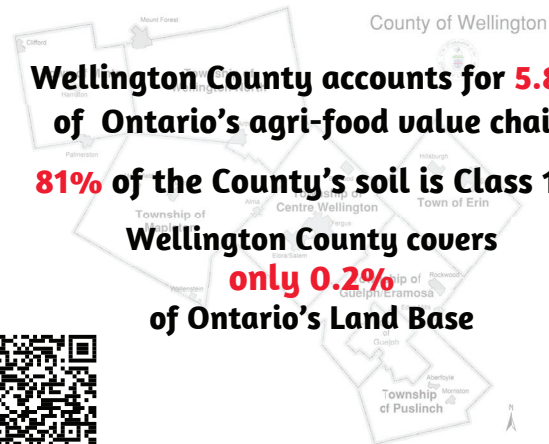
<b>29,650 acres (10%)</b> Ontario's corn for silage	<b>4,365 acres (5%)</b> Ontario's oats	<b>80,307 acres (7%)</b> Ontario's winter wheat	<b>83,411 acres (5%)</b> Ontario's hay
<b>5,710 acres (8%)</b> Ontario's barley	<b>116,923 acres (4%)</b> Ontario's soybeans	<b>92,169 acres (4%)</b> Ontario's corn for grain	<b>324 farms</b> producing a variety of fruits and vegetables
<b>374 farms (12%)</b> Ontario's dairy cattle & milk production	<b>205 farms (10%)</b> Ontario's poultry & egg production	<b>101 farms (8%)</b> Ontario's hog & pig production	<b>93 farms (7%)</b> Ontario's sheep & goat production
<b>167 farms (7%)</b> Ontario's horse and other equine production & services	<b>503 farms (6%)</b> Ontario's beef cattle production	<b>147 farms (7%)</b> Ontario's "other" animal production	

Wellington County has a strong input and services sector that differentiates it from other rural Ontario communities.

**Wellington's contribution of all of Ontario's farm cash receipts**

- \$189.28 million (4%) for grains and oilseeds**
- \$220.8 million (12%) for poultry (chicken & turkey) & eggs**
- \$6.02 million (6%) for sheep and lamb**
- \$107.64 million (6%) for hogs**
- \$223.96 million (10%) for dairy products**
- \$150.9 million (11%) for beef cattle**

Wellington County accounts for **5.8%** of Ontario's agri-food value chain  
**81%** of the County's soil is Class 1-3  
 Wellington County covers **only 0.2%** of Ontario's Land Base



Scan for full report



Farms Food Future







## CLOSED MEETING SESSION

The meeting is closed pursuant to Section 239 (2) of the Municipal Act, 2001, specifically:

(b) personal matters about an identifiable individual, including municipal or local board employees;

RESOLUTION: 2024-124

Moved: Councillor Renken

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North go into a meeting at 6:32 p.m. that is closed to the public under subsection 239 (2) of the Municipal Act, 2001, specifically:

(b) personal matters about an identifiable individual, including municipal or local board employees;

CARRIED

### 1. REPORTS

- Report C&ED 2024-018 Arthur Business Improvement Association
- Report CLK 2024-010 Animal Control By-law Prosecution

### 2. REVIEW OF CLOSED SESSION MINUTES

- April 8, 2024

### 3. RISE AND REPORT FROM CLOSED MEETING SESSION

RESOLUTION: 2024-125

Moved: Councillor Hern

Seconded: Councillor Renken

THAT the Council of the Corporation of the Township of Wellington North rise from a closed meeting session at 7:16 p.m.

CARRIED

RESOLUTION: 2024-126

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive Report C&ED 2024-018 Arthur Business Improvement Association;

AND THAT Council approve the confidential direction to staff.

CARRIED

RESOLUTION: 2024-127

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North receive Report CLK 2024-010 Animal Control By-law Prosecution;

AND THAT Council approve the confidential direction to staff.

CARRIED

RESOLUTION: 2024-128

Moved: Councillor Renken

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North approve the Closed Meeting Minutes of the April 8, 2024 Council Meeting.

CARRIED

## **O'CANADA**

### **COUNTY COUNCIL UPDATE**

Campbell Cork, Ward 3 County Councillor

Public Transportation is a critical deficiency in Wellington County, and most rural municipalities. The County has had some success in addressing the issue. The Ride Well ride share service started in March 2019 with access throughout the County five days a week. The latest monthly figures show that ridership is growing with 775 rides provided across the County in March. The GOST fixed route service is another transit service that began at the same time going between Owen Sound and Guelph with stops at locations in between twice a day. Wellington County is not involved with GOST. Both projects are pilot projects funded by the province. Provincial funding is set to run out in 2025. The County is faced with the difficult decision regarding continuing the service after the funding runs out, and if they do continue what should the service look like and how much is it going to cost. One of the biggest complaints with Ride Well is the lack of service after 7:00 p.m. and on weekends. Communication is an issue as a lot of people do not know about the service. The County has decisions to make regarding subsidizing through taxes, making changes to the service to make it more financially viable, increasing hours of operation, and the public paying higher fares. There will be a meeting in Fergus on May 16<sup>th</sup> to discuss what direction they will take with public transportation, and what kind of transportation is most suitable for our rural area. The province recently announced \$5 million in transit funding for underserved areas, particularly rural areas. However, that funding is for the whole province. The County continues to lobby for sustainable funding. Decisions should be made in June.

Mayor Lennox commented that he met with the Ministry of Transportation at the OGRA Conference regarding transit funding. It was indicated that the recent budget announcement included some permanent funding for this type of transit; however, he is not sure if Wellington County is eligible or what the details are.

### **QUESTIONS ON AGENDA ITEMS**

No registration of questions on agenda items.

### **ADOPTION OF MINUTES OF COUNCIL AND PUBLIC MEETING**

1. Regular Meeting of Council, April 8, 2024
2. Public Meeting, April 8, 2024

RESOLUTION: 2024-129

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the minutes of the Regular Meeting of Council and the Public Meeting held on April 8, 2024 be adopted as circulated.

CARRIED

#### **BUSINESS ARISING FROM PREVIOUS MEETINGS OF COUNCIL**

No business arising from previous meetings of Council.

#### **IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION**

3a, 3b, 3c, 4b, 5a, 6a, 7a, 8a, 8b, 8d

#### **ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION**

RESOLUTION: 2024-130

Moved: Councillor Hern

Seconded: Councillor Burke

THAT all items listed under Items For Consideration on the April 22, 2024 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted:

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Mount Forest Aquatics Ad-Hoc Advisory Committee meeting held on April 2, 2024.

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Mount Forest Business Improvement Association meeting held on April 9, 2024.

THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2024-005 being the Building Permit Review for the month of March 2024.

THAT the Council of the Corporation of the Township of Wellington North receive the Vendor Cheque Register Report dated April 15, 2024.

THAT the Council of the Corporation of the Township of Wellington North receive the Emergency Management Ontario memorandum dated April 9, 2024 regarding Ontario's Provincial Emergency Management Strategy and Action Plan: 2023 Annual Report.

THAT the Council of the Corporation of the Township of Wellington North receive the Emergency Management Ontario correspondence dated April 15, 2024 regarding Township of Wellington North compliance with Emergency Management and Civil Protection Act (EMCPA) requirements in 2023.

THAT the Council of the Corporation of the Township of Wellington North receive the Upper Grand District School Board correspondence dated April 11, 2024 regarding 2023-24 Long Term Accommodation Plan (LTAP) Comprehensive Report.

THAT the Council of the Corporation of the Township of Wellington North receive the County of Wellington, Notice of Study Completion Schedule "C" Municipal Class Environmental Assessment Study, Wellington Road 109 Bridges from Highway 6 to Sideroad 7, Township of Wellington North, issued April 4, 2024

CARRIED

**CONSIDERATION OF ITEMS FOR SEPARATE DISCUSSION AND ADOPTION**

RESOLUTION: 2024-131

Moved: Councillor Renken

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive Report C&ED 2024-016 being a report on the Grants and Donations Community Development Program;

AND THAT Council, in recognition of the important role that not-for-profit organizations and community groups play in our municipality, approves the recommendation to advance \$61,635.82 in grants to the following organizations:

<b>GROUP</b>	<b>RECOMMENDED</b>
Arthur Agricultural Society	\$ 500.00
Arthur By the Fire	\$ 1,000.00
Arthur Chamber of Commerce	\$ 3,700.00
Arthur and District Horticultural Society	\$ 600.00
Arthur Lions Club (fee waiver)	\$ 685.00
Arthur Optimist Club	\$ 2,500.00
Arthur Opti-Mrs. Club	\$ 500.00
Arthur St Andrew's Presbyterian Church	\$ 750.00
Arthur SU Sports Camp (fee waiver)	\$ 663.70
Big Brothers Big Sisters of North Wellington (fee waiver)	\$ 740.00
<u>Big Brothers Big Sisters of North Wellington</u>	\$ 1,000.00
Christmastime in Arthur (fee waiver)	\$ 500.00
Community Resource Centre of North and Centre Wellington	\$ 3,825.00
Friends of Bill Walker "Git Yer Hillbilly On" Ribfest (fee waiver)	\$ 385.00
Hayden's Hope Foundation (fee waiver)	\$ 1,689.12
Hospice Wellington – Walking Group (fee waiver)	\$ 1,000.00
Hospice Wellington – Coffee and Caregivers Program (fee waiver)	\$ 1,000.00
Mount Forest Senior Group - Kay Ayres	\$ 500.00
Mount Forest Chamber of Commerce	\$ 2,500.00
Mount Forest Community Garden	\$ 1,000.00
Mount Forest & District Arts Council	\$ 350.00
Mount Forest Family Health Team – Gentle Movement Program (fee waiver)	\$ 1,000.00
Mount Forest Fireworks Festival	\$ 2,500.00
Mount Forest Horticultural Society	\$ 1,500.00
Mount Forest Leos Club (fee waiver)	\$ 1,000.00
Mount Forest Lions Club (\$1,155 fee waiver, \$500 donation)	\$ 1,655.00
Mount Forest Louise Marshall Hospital Auxiliary (fee waiver)	\$ 945.00
Mount Forest Louise Marshall Hospital Foundation – (fee waiver)	\$ 3,038.00
North Wellington Health Care Recruitment	\$10,000.00
Seniors' Centre for Excellence	\$10,000.00

The Raw Carrot Gourmet Soup Enterprise	\$ 500.00
VON Smart Program - Arthur (fee waiver)	\$ 1,560.00
Wellington Heights Secondary School – Warm Winter Wishes	\$ 650.00
Wellington Heights Secondary School – Scholarships	\$ 900.00
York Soaring Association	\$ 1,000.00
<b>TOTAL REQUESTS/GRANTS - \$15,360.82 (fee waivers)</b> <b>- \$46,275.00 (donations)</b>	<b>\$61,635.82</b>

AND FURTHER THAT Council, provide direction to staff regarding the six applications outlined below, that require council review and decision;

<b>GROUP</b>	<b>REQUEST</b>	<b>RECOMMENDED</b>
Arthur Minor Hockey Association	\$ 1,494.00	
Arthur Public School Parent Council	\$10,000.00	\$ 7,500.00
Arthur – St. John’s Catholic School	\$ 9,000.00	\$12,500.00
Green Wave Soccer Mount Forest	\$ 6,764.00	
Mount Forest Air Cadets	\$ 7,500.00	\$ 1,000.00
Wellington North-Wide Yard Sale	\$ 1,370.00	\$ 1,370.00
	<b>\$36,128.00</b>	<b>\$22,370.00</b>

**MOTION TO AMEND**

Moved: Councillor Renken

Seconded: Councillor Burke

That Council not provide funding in the form of a fee waiver for the Wellington North-Wide Yard Sale as suggested by staff.

**CARRIED**

<b>GROUP</b>	<b>REQUEST</b>	<b>RECOMMENDED</b>	<b>APPROVED</b>
Arthur Minor Hockey Association	\$ 1,494.00		
Arthur Public School Parent Council	\$10,000.00	\$ 7,500.00	\$ 7,500.00
Arthur – St. John’s Catholic School	\$ 9,000.00	\$12,500.00	\$12,500.00
Green Wave Soccer Mount Forest	\$ 6,764.00		
Mount Forest Air Cadets	\$ 7,500.00	\$ 1,000.00	\$ 1,000.00
Wellington North-Wide Yard Sale	\$ 1,370.00	\$ 1,370.00	
	<b>\$36,128.00</b>	<b>\$22,370.00</b>	<b>\$21,000.00</b>

AND FURTHER THAT Council direct Staff to review the delivery of the Grants and Donations Community Development Program for 2025.

**CARRIED**

**RESOLUTION: 2024-132**

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive for information Report C&ED 2024-017 on Recreation Programs Update.

**CARRIED**

RESOLUTION: 2024-133

Moved: Councillor Burke

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North receive Report C&ED 2024-019 on the 25th Anniversary of Amalgamation Celebrations;

AND THAT Council, in recognition of the 25<sup>th</sup> anniversary of amalgamation, approves the recommendation on activities and budget as outlined below:

<b>Item/Event</b>	<b>Cost</b>	<b>Budget Allocation</b>
BBQ Lunch and Open House	\$4,500	Council Directed Initiatives
Time Capsule	\$500	Council Directed Initiatives
Event Presence	\$500	C&ED/Admin Operating Budget - Marketing
Celebratory Swag and Giveaways	\$5,000	HR/Admin Operating Budget
<b>Total</b>	<b>\$10,500</b>	

CARRIED

RESOLUTION: 2024-134

Moved: Councillor McCabe

Seconded: Councillor Renken

THAT the Council of the Corporation of the Township of Wellington North receive Report TR 2024-004 being a report on the Township's asset retirement obligation policy.

AND THAT the Council of the Corporation of the Township of Wellington North adopt the asset retirement obligation policy.

CARRIED

RESOLUTION: 2024-135

Moved: Councillor Hern

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive Report FIRE 2024-001 for information and adopt the 2024 workplan as outlined;

1. Community Risk Assessment Completion and Submission
2. Master Fire Plan Data Collection and Framework
3. Mount Forest Fire Station Review
4. Recruitment and Retention

AND THAT the Council of the Corporation of the Township of Wellington North appoint Mayor Lennox to be the Wellington North Council representative on the Fire Service Partnership Committee.

CARRIED

Councillor Burke left the meeting as she had declared a pecuniary interest with this item.

RESOLUTION: 2024-136

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North receive Report INF 2024-008 2024 Sewage Allocation;

AND THAT Council review and adopt the 2024 Reserve Capacity Calculations for Arthur and Mount Forest as prepared by Triton Engineering Services Limited dated April 8, 2024;

AND FURTHER THAT Council direct staff to work towards entering a sewage allocation agreement with the following developers in Wellington North:

- Marlanna Homes – Newfoundland Subdivision – 18 Units;
- John Welton Custom Homebuilding Ltd. – Sunvale Homes Subdivision (NW Corner of Cork and Martin Streets) – 41 Units; and
- Wilson Developments Inc. – 440 Wellington Street East – 28 Units.

AND FURTHER THAT Council award the necessary units to allow the Building Department to have twenty (20) units of sewage allocation for each urban centre, Arthur and Mount Forest, for distribution during 2024 for infill lots;

AND FURTHER THAT Council authorize the Mayor and Clerk to sign any by-laws to enter into the any necessary agreements;

AND FURTHER THAT Council direct staff to submit a copy of this resolution, copies of the reports prepared by Triton Engineering Services Limited, and the resolution from this report to the Ministry of the Environment, Conservation & Parks.

CARRIED

Councillor Burke returned to the meeting.

RESOLUTION: 2024-137

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive Report CAO 2024-005 Emergency Management Programme Committee (EMPC) Structure Update for information;

AND THAT Council revise the Emergency Management Programme Committee for the Township of Wellington North to include:

- Mayor
- CAO
- Clerk
- Township Fire Department (Fire Chief)
- Wellington North Power (Chief Executive Officer)
- Wellington County OPP (Inspector or Staff Sergeants, Sergeants)
- Guelph Wellington EMS (Chief, Acting Chief, Supervisors)

- Wellington Dufferin Guelph Public Health (Public Health Managers, Health and Safety Coordinator/Inspectors)
- Wellington County Emergency Management (CEMC)

And FURTHER THAT any other persons or agency representatives that may be appointed by Council from time to time;

And FURTHER THAT Council designates authority to the Committee to appoint the CAO as Chair on behalf of the members;

AND FURTHER THAT the Committee is responsible for overseeing the development of the Township's Emergency Management Programme ensuring that appropriate public education activities, training for emergency management officials and staff, and emergency management exercises are undertaken on an annual basis;

AND FURTHER THAT the CEMC shall provide Council with an annual report on the status of the Township of Wellington North's Emergency Management Programme for their review, consideration, and approval.

CARRIED

RESOLUTION: 2024-138

Moved: Councillor Renken

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North receive the County of Wellington Planning Committee Report dated March 14, 2024 regarding 2023 Residential Development Monitoring.

CARRIED

RESOLUTION: 2024-139

Moved: Councillor Hern

Seconded: Councillor Renken

THAT the Council of the Corporation of the Township of Wellington North receive the County of Wellington Planning Committee Report dated April 11, 2024 regarding County Official Plan Review - Housing Focused: A Housing Policy Review in Wellington County.

CARRIED

RESOLUTION: 2024-140

Moved: Councillor Burke

Seconded: Councillor Renken

THAT the Council of the Corporation of the Township of Wellington North receive correspondence from Barclay Nap, President, Wellington Federation of Agriculture regarding the importance of Minimum Distance Separation requirements.

CARRIED

## NOTICE OF MOTION

No notice of motion tabled.



## COMMUNITY GROUP MEETING PROGRAM REPORT

Mayor Lennox

- Volunteer Appreciation and Newcomer event held on April 18 was very successful

## CULTURAL MOMENT

- Celebrating the 25<sup>th</sup> Anniversary of Amalgamation

This year, 2024, marks the 25th anniversary of the amalgamation that resulted in the creation of the Township of Wellington North.

Events are currently being planned for later in the year to celebrate this milestone.

“Stronger Together Since 1999” is the 25th anniversary slogan.

The Township of Wellington North, to quote the municipal website, “was created in 1999 from the Town of Mount Forest, the Village of Arthur, the Townships of West Luther and Arthur, as well some of the outlying areas in the Townships of Peel and West Garafraxa. Stretching over 526 square kilometres, it is now home to over 12,500 people. Wellington North is expected to grow to approximately 20,500 people by 2051 (an increase of more than 64 per cent).”

An amalgamation means one governing body and one budget instead of many smaller ones. It means a stronger voice and a more powerful financial position. It means a diversity of backgrounds and skills and knowledge with which we can go “Semper Porro” – Latin for “Always Forward” – which is our municipal motto.

Wellington North’s strengths include our strong agricultural base. We can enjoy food straight from the source in many cases. We are close enough to the services we need but far away enough to escape the noise and light pollution. We can choose to live within walking distance of conveniences or in a place where we can walk for hours without meeting anyone.

This year, join together to celebrate our home.

Submitted by Doris Cassan, Wellington North Cultural Roundtable

## CONFIRMING BY-LAW

RESOLUTION: 2024-141

Moved: Councillor McCabe

Seconded: Councillor Renken

THAT By-law Number 033-2024 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on April 22, 2024 be read and passed.

CARRIED

**ADJOURNMENT**

RESOLUTION: 2024-142

Moved: Councillor Burke

Seconded: Councillor Hern

THAT the Regular Council meeting of April 22, 2024 be adjourned at 9:03 p.m.

CARRIED

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**MAYOR**

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**CLERK**







# Membership Minutes

## Membership Meeting #3-2024

March 20, 2024

**Members Present:** Alison Lobb, Ed McGugan, Alvin McLellan, Evan Hickey, Sharen Zinn, Megan Gibson, Andrew Fournier, Matt Duncan, Vanessa Kelly, Anita Van Hittersum

**Members Absent:** Ed Podniewicz

**Staff Present:** Phil Beard, General Manager-Secretary-Treasurer  
Stewart Lockie, Conservation Areas Services Coordinator  
Patrick Huber-Kidby, Planning and Regulations Supervisor  
Michelle Quipp, Executive Assistant

**Others Present:** Cory Bilyea, Reporter, Midwestern News  
Paul Seebach, Seebach & Company

### 1. Call to Order

Chair, Ed McGugan welcomed everyone and called the meeting to order at 7:00pm.

### 2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time.

### 3. Minutes

The minutes from the Maitland Valley Conservation Authority (MVCA) General Membership Meeting #1-2024 held on January 24, 2024 and Meeting #2-2024 held on February 14, 2024.

#### Motion FA #20-24

**Moved by:** Alvin McLellan

**Seconded by:** Andrew Fournier

THAT the minutes from the General Membership Meeting #1-2024 held on January 24, 2024, be approved.

(carried)

**Motion FA #21-24****Moved by:** Alison Lobb**Seconded by:** Alvin McLellan

THAT the minutes from the General Membership Meeting #2-2024 held on February 14, 2024, be approved.

(carried)

**4. Business Out of the Minutes**

- a) Grass Cutting/Naturalization Options: Gorrie Conservation Area: Report #11-2024

Report #11-2024 was presented to the members and the following motion was made:

**Motion FA #22-24****Moved by:** Matt Duncan**Seconded by:** Alison Lobb

THAT the map accompanying Report #11-2024 be distributed to the Howick council for their consideration, advancing the implementation of Option 1 for additional naturalization efforts; AND THAT in the event the Howick council opts to maintain the current grass cutting regimen, they assume full responsibility for the associated costs.

(carried)

**5. Presentation: 2023 Draft Audit: Paul Seebach, Seebach and Company: Report #12-2024**

Paul Seebach from Seebach and Company, Chartered Professional Accountants made a presentation and the following motion was made:

**Motion FA #23-24****Moved by:** Megan Gibson**Seconded by:** Vanessa Kelly

THAT the Auditor's report for 2023 be approved as presented.

(carried)

**6. Business Requiring Decision and or Direction:**

- a) 2024 Work Plan Priorities and Budget: Report #13-2024

Report #13-2024 was presented to the members and the following motion was made:

**Motion FA #24-24****Moved by:** Megan Gibson**Seconded by:** Alvin McLellan

THAT the cost apportionment be approved at \$172,525 for 2024;

AND THAT the cost be apportioned to each municipality in accordance with the 2024 schedule.

(carried)

Chair McGugan called for the Member's to vote on behalf of their respective Municipality on the levy apportionment as outlined in Report #13. The approval of the work plan and budget requires a motion and a majority of the Members to be approved.

Municipality	Member	Assessment Value (%)	In Favour	Not In Favour	No Comment	Absent
ACW	Evan Hickey	12.51	√			
Central Huron	Alison Lobb	9.63	√			
Goderich	Vanessa Kelly	10.75	√			
Howick	Megan Gibson	4.48	√			
Huron East	Alvin McLellan	10.53	√			
Huron Kinloss	Ed McGugan	6.04	√			
Mapleton	Ed Podniewicz	0.90				√
Minto	Ed Podniewicz	6.99				√
Morris-Turnberry	Sharron Zin	5.25	√			
North Huron	Anita van Hittersum	5.64	√			
North Perth	Matt Duncan	22.17	√			
Perth East	Andrew Fournier	1.79	√			
South Bruce	Ed McGugan	0.07	√			
Wellington North	Ed Podniewicz	2.76				√
West Perth	Andrew Fournier	0.47	√			

The results of the recorded vote were 89% in favour therefore the following motions were carried:

#### **Motion FA #25-24**

**Moved by:** Anita Van Hittersum      **Seconded by:** Alvin McLellan  
 THAT the 2024 Work Plan and Budget be approved as outlined in Report #13-2024.  
 (carried)

b) 2024 Draft Work Plan – Members: Report #14-2024

Report #14-2024 was presented to the members and the following motion was made:

#### **Motion FA #26-24**

**Moved by:** Evan Hickey      **Seconded by:** Matt Duncan  
 THAT the work plan for 2024 be adopted as outlined in Report #14-2024.  
 (carried)

c) Changes to Conservation Authority Regulations: Report #15a &15b-2024

Report #15a-2024 was presented to the members and the following motions were made:

**Motion FA #27-24**

**Moved by:** Alison Lobb

**Seconded by:** Alvin McLellan

To approve the delegations laid out in Report 15a to allow staff to continue issuing permissions within regulated areas as described by the Conservation Authorities Act and Ontario Regulation 41/24 after April 1, 2024.

(carried)

**Motion FA #28-24**

**Moved by:** Alvin McLellan

**Seconded by:** Alison Lobb

That staff develop a communications strategy for our municipal partners, including building departments, around the changes to permitting policies and procedures required by Conservation Authorities, including Maitland Valley as of April 1, 2024.

(carried)

Report #15b-2024 was presented to the members for their information.

d) Coastal Ecosystem Project Application to Environment Canada: Report #16-2024

Report #16-2024 was presented to the members and the following motion was made:

**Motion FA #29-24**

**Moved by:** Megan Gibson

**Seconded by:** Alison Lobb

THAT MVCA include the next phase of the Coastal Resilience Projects in the 2024 and three-year budgets if funding is approved by Environment and Climate Change

Canada

(carried)



e) Vehicle Purchasing: Report #17-2024

Report #17-2024 was presented to the members and the following motion was made:

**Motion FA #30-24**

**Moved by:** Alvin McLellan **Seconded by:** Vanessa Kelly

THAT Goderich Toyota, be advised that their quote in the amount of \$49,463.17 (plus HST) to supply a 2024 Toyota Sienna LE as per quotation specifications, has been approved as presented;

AND THAT the 2016 Dodge Grand Caravan be advertised and sold after the acquisition of the Toyota Sienna, when it is no longer required;

(carried)

**Motion FA #31-24**

**Moved by:** Alvin McLellan **Seconded by:** Vanessa Kelly

THAT staff contact and tender appropriate dealerships in the fall of 2024 to get in the queue for a 2025 EV work truck.

(carried)

f) Carbon Footprint Report 2023: Report #18-2024

Report #18-2024 was presented to the members and the following motion was made:

**Motion FA #32-24**

**Moved by:** Evan Hickey **Seconded by:** Matt Duncan

THAT MVCA's carbon footprint progress report and 2024 strategic actions be approved as outlined in Report # 18-24.

(carried)

g) Proposed Addition to Personnel Policy: Staff Time & Mileage expenses for use of personal vehicle for attending authority business/meetings: Report #19-2024

Report #19-2024 was presented to the members and the following motion was made:

**Motion FA #33-24**

**Moved by:** Anita Van Hittersum **Seconded by:** Megan Gibson

THAT the Personnel Policy be amended to allow staff to claim the time spent attending authority meetings outside of normal working hours and that staff may claim mileage expenses

when using their personal vehicle to attend authority meetings and authority related events and meetings as outlined in Report #19-2024.

(carried)

h) Proposed Large Stock Planting Fees: Report #20-2024

Report #20-2024 was presented to the members and the following motion was made:

**Motion FA #34-24**

**Moved by:** Anita Van Hittersum      **Seconded by:** Evan Hickey

THAT the proposed additional stewardship fees for 2024 be circulated for comment and that any comments received be reviewed at the April 17th, 2024 meeting.

(carried)

i) Appointment to Committees for 2024: Report #21-2024

Report #21-2024 was presented to the members and the following motion was made:

**Motion FA #35-24**

**Moved by:** Matt Duncan      **Seconded by:** Vanessa Kelly

THAT Ed McGugan be appointed as the MVCA's delegate to Conservation Ontario;

AND THAT Matt Duncan and Evan Hickey be appointed as alternates.

AND THAT Vanessa Kelly be appointed to the Board of Directors of the Maitland Conservation Foundation for 2024.

AND THAT Alison Lobb be appointed to the John Hindmarsh Environmental Trust Fund Board for 2024.

AND THAT Andrew Fournier be appointed to the Personnel Committee for 2024.

AND THAT Alison Lobb be appointed as the MVCA's representative to the Huron County Water Protection Steering Committee for 2024.

AND THAT Sharon Zinn be appointed to the Carbon Footprint Initiative Leadership Team for 2024.

(carried)

j) Appointment of Auditor, Solicitor and Bank: Report #22-2024

Report #22-2024 was presented to the members and the following motions were made:

**Motion FA #36-24**

**Moved by:** Alison Lobb **Seconded by:** Alvin McLellan

THAT the MVCA's banking transactions be handled by the Wingham and Goderich Branches of the Canadian Imperial Bank of Commerce.

AND THAT investments be made at the financial institutions offering the most favourable rate of interest to the maximum of the guaranteed limits set by the Canadian Depository Act.

AND THAT the Members approve a bank borrowing by-law of \$200,000 for 2024 on revolving credit, at the Canadian Imperial Bank of Commerce, Wingham Branch.

AND THAT the following solicitors be appointed to handle legal matters of the Conservation Authority for 2024: Darrell N. Hawreliak Professional Corporation, Kitchener and Greg Stewart, Donnelly & Murphy, Goderich.

AND THAT Seebach and Company be appointed as MVCA's auditor for 2024.

(carried)

**7. Chair and Member Reports**

No Chair or Member Reports were presented.

**8. Consent Agenda:**

The following items were circulated to the Members for their information:

- a) Agreements Signed: Report #23-2024
- b) Revenue-Expenditure Report for January and February: Report #24-2024

**Motion FA #37-24**

**Moved by:** Megan Gibson **Seconded by:** Evan Hickey

THAT the Members support the signing of the funding agreement with Ministry of Environment, Conservation and Parks, and support the signing of the agreement with Conservation Ontario for the increased funding received from the Nature Based Climate Solutions program.

AND THAT Report #24 as outlined in the Consent Agenda be approved.

(carried)

9. **Adjournment:** Next meeting: April 17, 2024, at 7:00 pm at the Administrative Centre, Wroxeter.

**Motion FA #38-24**

**Moved by:** Matt Duncan

**Seconded by:** Vanessa Kelly

THAT the Members Meeting be adjourned at 9:09 pm.  
(carried)



Ed McGugan  
Chair



Phil Beard  
General Manager / Secretary-Treasurer

March 20, 2024

**Maitland Source Protection Authority (MSPA) Meeting #2-24  
Minutes**

**Members Present:** Alison Lobb, Ed McGugan, Alvin McLellan, Matt Duncan, ,  
Sharen Zinn, Megan Gibson, Andrew Fournier, Evan  
Hickey, Vanessa Kelly, Anita van Hittersum

**Members Absent:** Ed Podniewicz

**Staff Present:** Phil Beard, General Manager-Secretary-Treasurer  
Michelle Quipp, Executive Assistant

**Others Present:** Cory Bilyea, Midwestern Newspapers

a) Approval of the Minutes from MSPA Meeting #1-2024 held on January 24, 2024.

**Motion MSPA #4-24**

**Moved by:** Alison Lobb                      **Seconded by:** Evan Hickey

THAT the minutes from the MSPA meeting #1-24 of January 24, 2024 be approved.  
(carried)

b) Approval of Agreement between MSPA and ABSPA: Report #3-2024

Report #3-2024 was presented to the members and the following motion was made:

**Motion MSPA #5-24**

**Moved by:** Megan Gibson                      **Seconded by:** Sharen Zinn

THAT the Maitland Valley Source Protection Authority enter into the attached partnership  
agreement with the Ausable Bayfield Source Protection Authority.  
(carried)



c) Adjournment

The meeting adjourned at 9:13pm pm with this motion:

**Motion MSPA #6-24**

**Moved by:** Megan Gibson

**Seconded by:** Evan Hickey

THAT the MSPA meeting be adjourned.

(carried)



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Ed McGugan  
Chair



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Phil Beard  
General Manager / Secretary-Treasurer

THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
MOUNT FOREST AQUATICS AD-HOC ADVISORY COMMITTEE MINUTES  
APRIL 23, 2024 @ 7:00 P.M.  
MEETING ROOM, MOUNT FOREST & DISTRICT SPORTS COMPLEX

029

Committee Members Present:

Sherry Burke, Councillor, Chairperson  
Laurie Doney, Public Member  
Al Leach, Lions Member  
Jessica McFarlane, Public Member  
Penny Renken, Councillor  
Ray Tout, Lions Member 7:07 pm

Regrets:

Vern Job, Lions Member  
Dale Small, Economic Development Officer

Staff Present:

Madalyn Ellis, Administrative Assistant  
Mandy Jones, Manager of Community and Economic Development  
Mike Wilson, Community Development Coordinator

Guests:

None

**CALLING THE MEETING TO ORDER:** Chair Burke called the meeting to order at 7:00 p.m.

**ADOPTION OF THE AGENDA**

RESOLUTION: MFA 2024-038

Moved: Member Doney

Seconded: Member Leach

THAT the agenda for the April 23, 2024, Township of Wellington North Mount Forest Aquatics Ad-Hoc Advisory Committee meeting be accepted and passed. CARRIED

**WELCOME CORPORATE DONOR PROGRAM VOLUNTEERS**

There were no corporate donor program volunteers present at the meeting. Member Tout explained to the Committee that it has been difficult to gain volunteers due to negativity associated with the project as well as the current MRI fundraising initiative for the Palmerston and District Hospital.

Member Tout agreed with Chair Burke that it would be beneficial to provide presentations to community groups in the coming weeks. The committee discussed who could be approached.

In addition, the committee is to work on spreading a positive message about the project, including certain age demographics and attendance at community events throughout the spring and summer months.

**DISCLOSURE OF PECUNIARY INTEREST:**

No pecuniary interest declared.

THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
MOUNT FOREST AQUATICS AD-HOC ADVISORY COMMITTEE MINUTES  
APRIL 23, 2024 @ 7:00 P.M.  
MEETING ROOM, MOUNT FOREST & DISTRICT SPORTS COMPLEX

030

**MINUTES OF PREVIOUS MEETING:**

Received by council at the April 22, 2024, meeting of Wellington North Council

RESOLUTION: MFA 2024-039

Moved: Member McFarlane

Seconded: Member Leach

THAT the Mount Forest Aquatics Ad-Hoc Advisory Committee receive for information the Minutes from the April 2, 2024, committee meeting. CARRIED

**STAFF REPORT: C&ED 2024-007 Corporate Donor Program Fundraising Materials**

C&ED 2024-007 Corporate Donor Program Fundraising Materials

RESOLUTION: MFA 2024-040

Moved: Member Tout

Moved: Member McFarlane

THAT the Mount Forest Aquatics Ad Hoc Advisory Committee receive Report C&ED 2024-007 on the Corporate Donor Program Fundraising Materials;

AND THAT the Committee approve the Canvassing Guide, Donor Presentation and Corporate Donor Brochure as amended;

AND THAT the Committee accept the printing quote for 250 Corporate Donor Brochures and 500 presentation folders from a local printer;

AND FURTHER THAT funds to cover these expenses will come out of the Mount Forest Ad-Hoc Advisory Committee Bank Account. CARRIED

Mike presented changes that had been made to the report attachments. Minor edits included updated graphics. Content remained the same. Minor grammar changes to ensure clarity for potential donors receiving the resources.

Members asked how possible donors would be recognized within the pool space. This may include a plaque or sign by the area their donation contributed to or a large donor wall/sign in the lobby area.

Mike presented quotes from both Print One and Ampersand. Staff to secure printing from a local company of 250 brochures and 500 presentation folders.

Chair Burke believes that creating a slogan for the committee would help the project. Possible slogans were presented, and a decision will be made by Tuesday, April 30<sup>th</sup>, 2024.



THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
MOUNT FOREST AQUATICS AD-HOC ADVISORY COMMITTEE MINUTES  
APRIL 23, 2024 @ 7:00 P.M.  
MEETING ROOM, MOUNT FOREST & DISTRICT SPORTS COMPLEX

031

**BUSINESS ARISING FROM THE MINUTES:**

**Corporate Donor Update**

Committee is to think about reaching out to local community groups to schedule presentations before summer. Those committee members interested in supporting the community presentations will meet at a later date to discuss the timeframe of those presentations, the canvassing guide and review the slide deck presentation. Staff will support in securing a meeting space at the Sports Complex as directed by the group.

Member McFarlane is looking into reactivating the committee's X (formerly known as *Twitter*) to reach a wider audience.

Committee to consider reaching out to the funeral home related to becoming a possible beneficiary.

**ITEMS FOR CONSIDERATION:**

**Financial Update**

Member Leach deposited the \$1260.00 presented at the April 2<sup>nd</sup> meeting.

RESOLUTION: MFA 2023-041

Moved: Member Tout

Seconded: Member Doney

THAT the Mount Forest Aquatics Ad-Hoc Advisory Committee receive for information the verbal financial update. CARRIED

**OTHER BUSINESS/ROUNDTABLE**

This meeting was the last meeting for Madalyn Ellis. It is undetermined who will take over her role.

**NEXT MEETING**

Members encouraged to look ahead to find a meeting date for the Committee. Meeting does not have to fall on Tuesday as they previously have been scheduled on.

**ADJOURNMENT**

RESOLUTION: MFA 2023-042

Moved: Member Leach

Seconded: Member Tout

THAT the Township of Wellington North Mount Forest Aquatics Ad-Hoc Advisory Committee meeting of April 23, 2024, be adjourned at 8:21 p.m. CARRIED



## Grand River Conservation Authority

Summary of the General Membership Meeting – April 26, 2024

To GRCA/GRCF Boards and Grand River watershed municipalities - Please share as appropriate.

### Action Items

The Board approved the resolutions in the following reports as presented in the agenda:

- GM-04-24-41 - Financial Summary
- GM-04-24-34 - Conestogo Lake Conservation Area Septic Upgrades
- GM-04-24-33 - ERO Posting 019-8462 - Review of proposed policies for a new provincial planning policy instrument
- GM-04-24-39 - ERO Posting 019-8320 - Regulation Detailing New Minister's Permit and Review Powers
- GM-04-24-37 - Fee Policy Amendments
- GM-04-24-36 - Kayanase Restoration Work at Arkell-Smith
- GM-04-24-35 - Draft Watershed-based Resource Management Strategy
- Disposition of Land - 5500 Jones Baseline - Guelph-Eramosa (Closed agenda)
- License Agreement - Kiwanis Club of Guelph (Closed agenda)
- Canada Emergency Wage Subsidy (CEWS) Update (Closed agenda)

### Information Items

The Board received the following reports as information:

- GM-04-24-38 - General Insurance Renewal 2024-2025
- GM-04-24-40 - Cash and Investment Status
- GM-04-24-32 - Permits Issued under Ontario Regulation 150/06
- GM-04-24-42 - Current Watershed Conditions

### Correspondence

The Board received the following correspondence:

- City of Guelph - 2025 Budget Confirmation Guidelines

### Delegations

There was one registered delegation:

- Phil Monture, Six Nations of the Grand River – Sharing our Lands - Litigation - Moving Forward

### Source Protection Authority

The General Membership of the GRCA also acts as the Source Protection Authority Board.

### Correspondence & Action Items

The SPA Board approved the resolutions in the following reports as presented in the agenda:

- Lake Erie Region Source Protection Committee - Source Protection Plan Annual Progress Report
- SPA-04-24-01 - Submission of the 2023 Grand River Annual Progress Report

For full information, please refer to the [April 26 Agenda Package](#). Complete agenda packages and minutes of past meetings can be viewed on our [online calendar](#). The minutes of this meeting will be posted on our online calendar following approval at the next meeting of the General Membership.

You are receiving this email as a GRCA board member, GRCF board member, or a Grand River watershed member municipality. If you do not wish to receive this monthly summary, please respond to this email with the word 'unsubscribe'.



## TOWNSHIP OF WELLINGTON NORTH

TO: Mayor and Council  
 DATE: 2024-05-06  
 MEETING TYPE: Open  
 SUBMITTED BY: Tammy Pringle, Development Clerk  
 REPORT #: DEV 2024-012  
 REPORT TITLE: Consent Application B26-24, Lloyd & Miriam Martin

### RECOMMENDED MOTION

THAT the Council of the Corporation of the Township of Wellington North receive Report DEV 2024-012 Consent Application B26-24, Lloyd & Miriam Martin (Severance).

AND THAT Council support consent application B26-24 as presented with the following conditions:

- THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise (included but not limited to Taxes paid in Full; a Fee of \$250.00 for Township Clearance Letter of conditions — or whatever fee is applicable at the time of clearance under the municipal Fees and Charges by-law) which the Township of Wellington North may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands;
- THAT the Owner satisfy the requirements of the Township of Wellington North in reference to parkland dedication consistent with By-Law 011-22;
- THAT the Owner enter into an agreement apportioning any future maintenance costs on any municipal drain impacted by the application, and the owner shall provide a \$500.00 deposit to cover the cost of the re-apportionment if it is determined there are municipal drains impacted by the application and a \$250.00 fee for the Drainage Superintendent's review of the application to determine status of any drain;
- THAT driveway access can be provided to the retained and severed lands to the satisfaction of the Township of Wellington North;
- THAT daylight triangles as described in the Municipal Servicing Standards of corner lots that are adjacent roads be deeded to the Township;

AND FURTHER THAT Council authorizes the Development Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

**By-law 026-2024** Zoning By-law Amendment (March 25, 2024)

## BACKGROUND

The subject property is located in the former Arthur Township. It is located on the south/west corner of Sideroad 6 E and Concession 4 N and is known as Part Lot 13, Concession 5, with a civic address of 7517 Sideroad 6 East.

Proposed severance is 121.9m fr x 67.1m = 0.8 hectares, existing agricultural use for proposed schoolhouse.

Retained parcel is 43 hectares with 1293.5m frontage, existing and proposed agricultural use with existing dairy & beef facility, house and storage shed.

## ANALYSIS

This application has been reviewed in accordance with the *Planning Act, R.S.O. 1990*. Staff are advising the above recommendations.

## CONSULTATION

Staff have consulted with the Building, Planning & Development Department, Infrastructure Department, Environmental Services and Transportation Services in the Township as well as the County of Wellington, Planning and Development Department on its behalf.

## FINANCIAL CONSIDERATIONS

The municipality will realize \$250.00 in clearance fee and parkland dedication consistent with By-law No. 011-22.

## ATTACHMENTS

DEV 2024-012 **APPENDIX A** – Severance Sketch No. 24-9984 (2 pages)

Prepared by Greg Ford at Wilson-Ford Surveying & Engineering, dated February 26, 2024

DEV 2024-012 **APPENDIX B** – Aerial View of Subject Lands

DEV 2024-012 **APPENDIX C** – Planning Report

Dated April 26, 2024, Zach Prince, Senior Planner, Planning and Development Department, County of Wellington

## STRATEGIC PLAN 2024

- Shape and support sustainable growth  
How:
- Deliver quality, efficient community services aligned with the Township's mandate and capacity

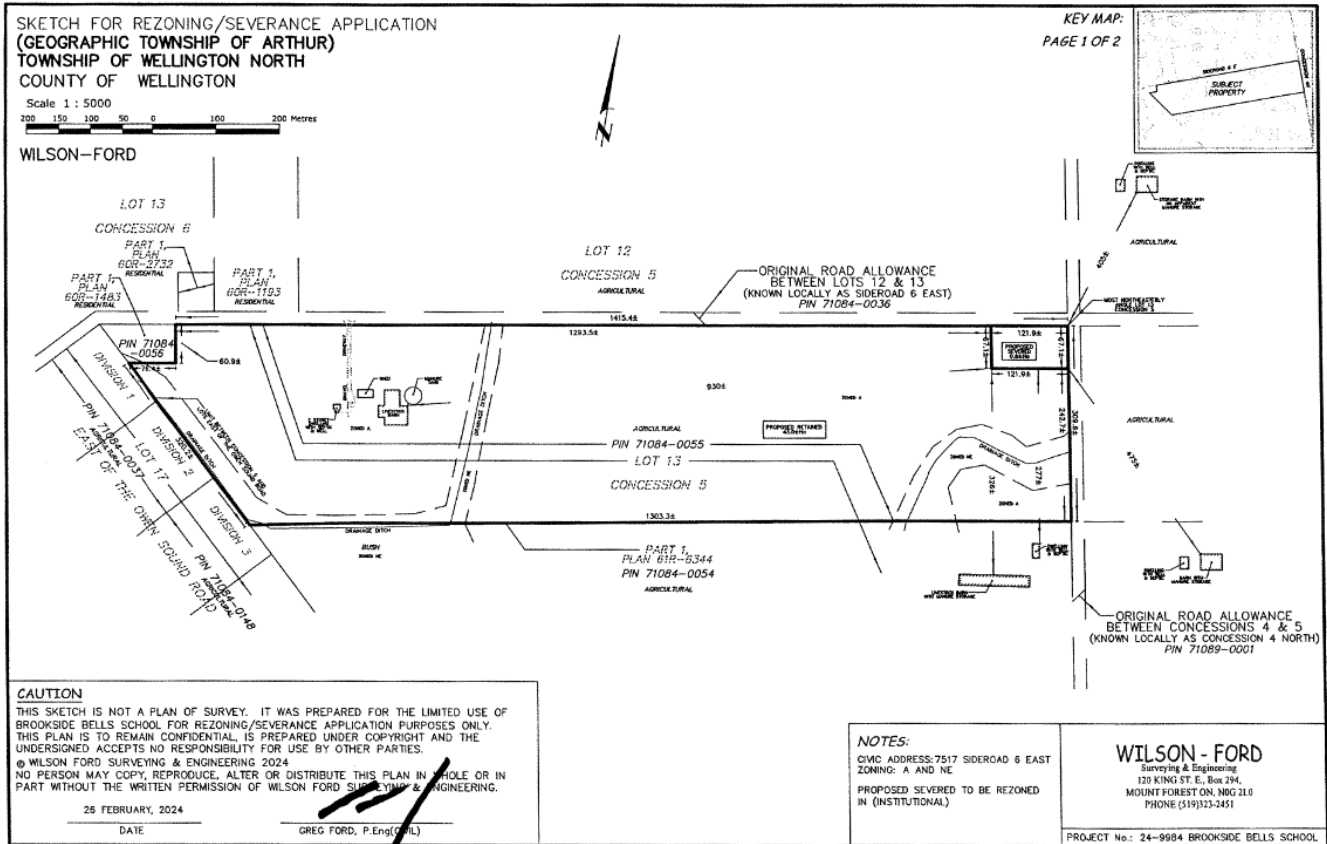
How:

Enhance information sharing and participation in decision-making


How:

N/A Core-Service

Approved by: Brooke Lambert, Chief Administrative Officer



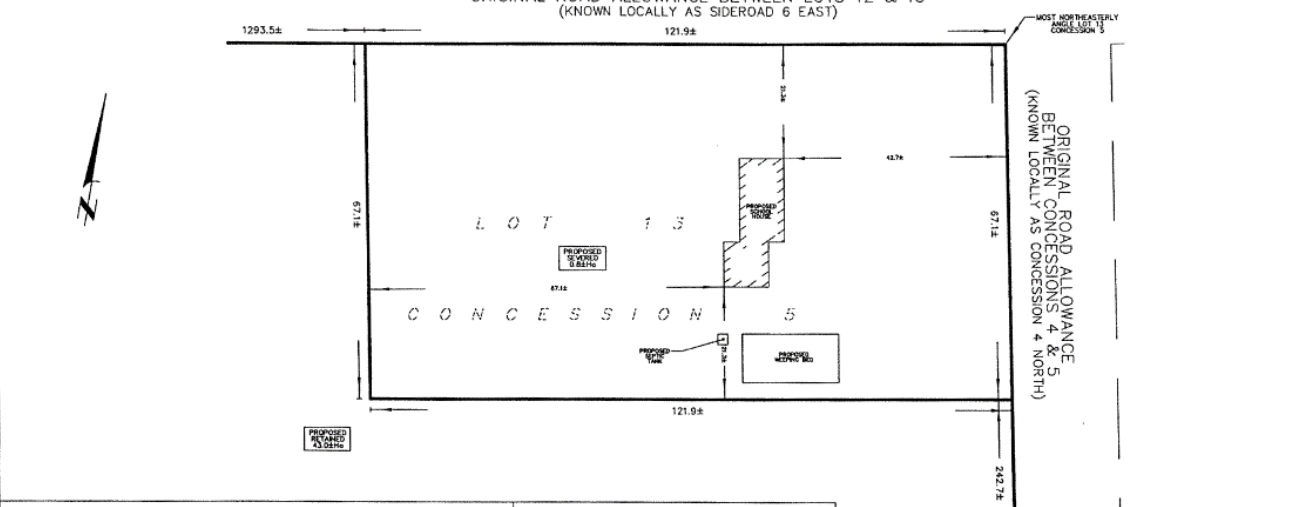
SKETCH FOR REZONING/SEVERANCE APPLICATION  
 (GEOGRAPHIC TOWNSHIP OF ARTHUR)  
 TOWNSHIP OF WELLINGTON NORTH  
 COUNTY OF WELLINGTON

Scale 1 : 600  


WILSON—FORD

PAGE 2 OF 2

ORIGINAL ROAD ALLOWANCE BETWEEN LOTS 12 & 13  
 (KNOWN LOCALLY AS SIDEROAD 6 EAST)



**CAUTION**

THIS SKETCH IS NOT A PLAN OF SURVEY. IT WAS PREPARED FOR THE LIMITED USE OF BROOKSIDE BELLS SCHOOL FOR REZONING/SEVERANCE APPLICATION PURPOSES ONLY. THIS PLAN IS TO REMAIN CONFIDENTIAL, IS PREPARED UNDER COPYRIGHT AND THE UNDERSIGNED ACCEPTS NO RESPONSIBILITY FOR USE BY OTHER PARTIES.  
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 NO PERSON MAY COPY, REPRODUCE, ALTER OR DISTRIBUTE THIS PLAN IN WHOLE OR IN PART WITHOUT THE WRITTEN PERMISSION OF WILSON FORD SURVEYING & ENGINEERING.

26 FEBRUARY, 2024  
 DATE

GREG FORD, P.Eng(CIVIL)  
 \_\_\_\_\_  
 SIGNATURE

ZONING MATRIX: IN (INSTITUTIONAL – PRIVATE SERVICE)

	PRESCRIBED	SEVERED*	RETAINED
MIN FRONTAGE	30.0m	67.1±m	242.7±m
MIN AREA	0.4Ha	0.8±Ha	43.0±Ha
INT SIDEYARD	n/a	21.3±m	n/a
EXT SIDEYARD (NORTH)	7.6m	21.3±m	n/a
EXT SIDEYARD (EAST)	7.6m	42.7±m	n/a

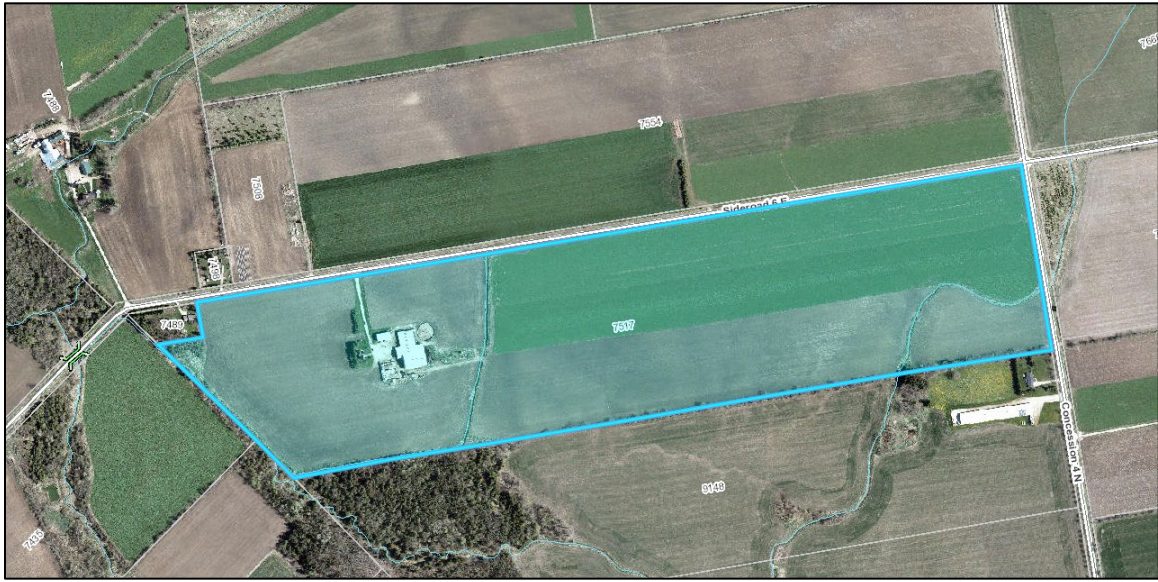
\* PROPOSED SEVERANCE TO BE REZONED INSTITUTIONAL

**NOTES:**

CIVIC ADDRESS: 7517 SIDEROAD 6 EAST  
 ZONING: A AND NE  
 PROPOSED SEVERED TO BE REZONED IN (INSTITUTIONAL)

**WILSON - FORD**  
 Surveying & Engineering  
 120 KING ST. E., Box 294,  
 MOUNT FORBISTON, N8G 2L0  
 PHONE (519)323-2451

PROJECT No.: 24-9984 BROOKSIDE BELLS SCHOOL







**Planning and Development Department | County of Wellington**  
 County Administration Centre | 74 Woolwich Street | Guelph ON N1H 3T9  
 T 519.837.2600 | F 519.823.1694

<b>Application</b>	B26/24
<b>Location</b>	Part Lot 13, Concession 5 N WELLINGTON NORTH (Arthur Township)
<b>Applicant/Owner</b>	Loyd & Miriam Martin

**PLANNING OPINION:** This application would sever a vacant 0.8 ha (1.97 ac) parcel in the Prime Agricultural area to be used for a parochial school. A 43 ha (106.2 ac) agricultural parcel would be retained with existing barns, dwelling and storage shed.

This application is consistent with Provincial Policy and would generally conform to the Official Plan. We would have no concerns, provided that the following matters are addressed as conditions of approval:

- a) That driveway access can be provided to the severed lands to the satisfaction of the of the appropriate road authority; and,
- b) That servicing can be accommodated on the severed and retained lands to the satisfaction of the local municipality;

**PLACES TO GROW:** No issues.

**PROVINCIAL POLICY STATEMENT (PPS):** The subject property is within a prime agricultural area. Within prime agricultural areas, lot creation may be considered for new agricultural parcels, agriculture-related uses, a residence surplus to a farming operation and infrastructure.

The PPS, while not specifically allowing for uses such as a parochial school and related lot creation in the Prime Agricultural Area, does provide important policy direction that land use patterns that would cause public safety concerns should be avoided and that necessary public service facilities should be available to meet current and projected community needs. On the basis of the public safety considerations of unique communities relying extensively on horse drawn vehicles as their sole means of transportation, this proposal would be consistent with the PPS to allow for this type of use and severance.

With respect to Minimum Distance Separation 1 (MDS), Planning Staff are satisfied that MDS 1 setbacks are met to Type A (parochial school) use.

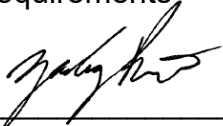
**WELLINGTON COUNTY OFFICIAL PLAN:** The subject lands are designated PRIME AGRICULTURAL and CORE GREENLANDS. Identified features include Grand River Conservation Authority Flood Plain, and Wetlands. The Greenlands features are located exclusively on the retained Agricultural parcel.

Section 10.3.6 provides for consideration of a severance for “small-scale schools, churches and associated cemeteries where required to serve the needs of unique communities including those relying extensively on horse drawn vehicles as their sole means of transportation. Reasonable efforts will be made to locate these uses to minimize impacts on agriculture.”

The matters under Section 10.1.3 were also considered including i) that lots are not created in areas which would pose a threat to public health or safety.

**LOCAL ZONING BY-LAW:** The subject property is currently zoned Agriculture (A), Site Specific Agricultural (A-124), and Natural Environment (NE) zone. A rezoning application was approved by Wellington North Council in April 2024 to permit a parochial school. Planning Staff note, the severed and retained parcel can meet the minimum lot area and frontage requirements.

**SITE VISIT INFORMATION:** The subject property was visited and photographed on April 24<sup>th</sup>, 2024. Notice Cards were posted and the survey sketch appears to meet the application requirements.



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Zach Prince, MCIP RPP  
Senior Planner  
April 26, 2024



## TOWNSHIP OF WELLINGTON NORTH

TO: Mayor and Council  
DATE: 2024-05-06  
MEETING TYPE: Open  
SUBMITTED BY: Tammy Pringle, Development Clerk  
REPORT #: DEV 2024-013  
REPORT TITLE: Consent Application B38-24, Peter & Elaine Ballinger

### RECOMMENDED MOTION

THAT the Council of the Corporation of the Township of Wellington North receive Report DEV 2024-013 Consent Application B38-24, Peter & Elaine Ballinger (Severance).

AND THAT Council support consent application B38-24 as presented with the following conditions:

- THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise (included but not limited to Taxes paid in Full; a Fee of \$250.00 for Township Clearance Letter of conditions — or whatever fee is applicable at the time of clearance under the municipal Fees and Charges by-law) which the Township of Wellington North may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands;
- THAT the Owner satisfy the requirements of the Township of Wellington North in reference to parkland dedication consistent with By-Law 011-22;
- THAT the Owner enter into an agreement apportioning any future maintenance costs on any municipal drain impacted by the application, and the owner shall provide a \$500.00 deposit to cover the cost of the re-apportionment if it is determined there are municipal drains impacted by the application and a \$250.00 fee for the Drainage Superintendent's review of the application to determine status of any drain;
- THAT driveway access can be provided to the retained and severed lands to the satisfaction of the Township of Wellington North;
- THAT daylight triangles as described in the Municipal Servicing Standards of corner lots that are adjacent roads be deeded to the Township; and
- THAT a dwelling be prohibited on the retained lands to the satisfaction of the County of Wellington Planning Department;

AND FURTHER THAT Council authorizes the Development Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

PREVIOUS REPORTS/BY-LAWS/RESOLUTIONS

N/A

BACKGROUND

The subject property is located in the former West Luther Township. It is located on the north/west corner of Line 4 and Wellington Road 16 and is known as Part Lot 9, Concession 5, with a civic address of 8384 Line 4.

Proposed severance is 1.52 hectares with 82m frontage, existing and proposed rural residential use with existing dwelling, storage shed & drive shed.

Retained parcel is 39.9 hectares with 528m frontage, existing and proposed agricultural use.

ANALYSIS

This application has been reviewed in accordance with the *Planning Act, R.S.O. 1990*. Staff are advising the above recommendations.

CONSULTATION

Staff have consulted with the Building, Planning & Development Department, Infrastructure Department, Environmental Services and Transportation Services in the Township as well as the County of Wellington, Planning and Development Department on its behalf.

FINANCIAL CONSIDERATIONS

The municipality will realize \$250.00 in clearance fee and parkland dedication consistent with By-law No. 011-22.

ATTACHMENTS

DEV 2024-013 **APPENDIX A** – Severance Sketch No. 33166-24  
Prepared by Jeff Buisman at Van Harten Land Surveyors - Engineers, dated April 4, 2024

DEV 2024-013 **APPENDIX B** – Aerial View of Subject Lands

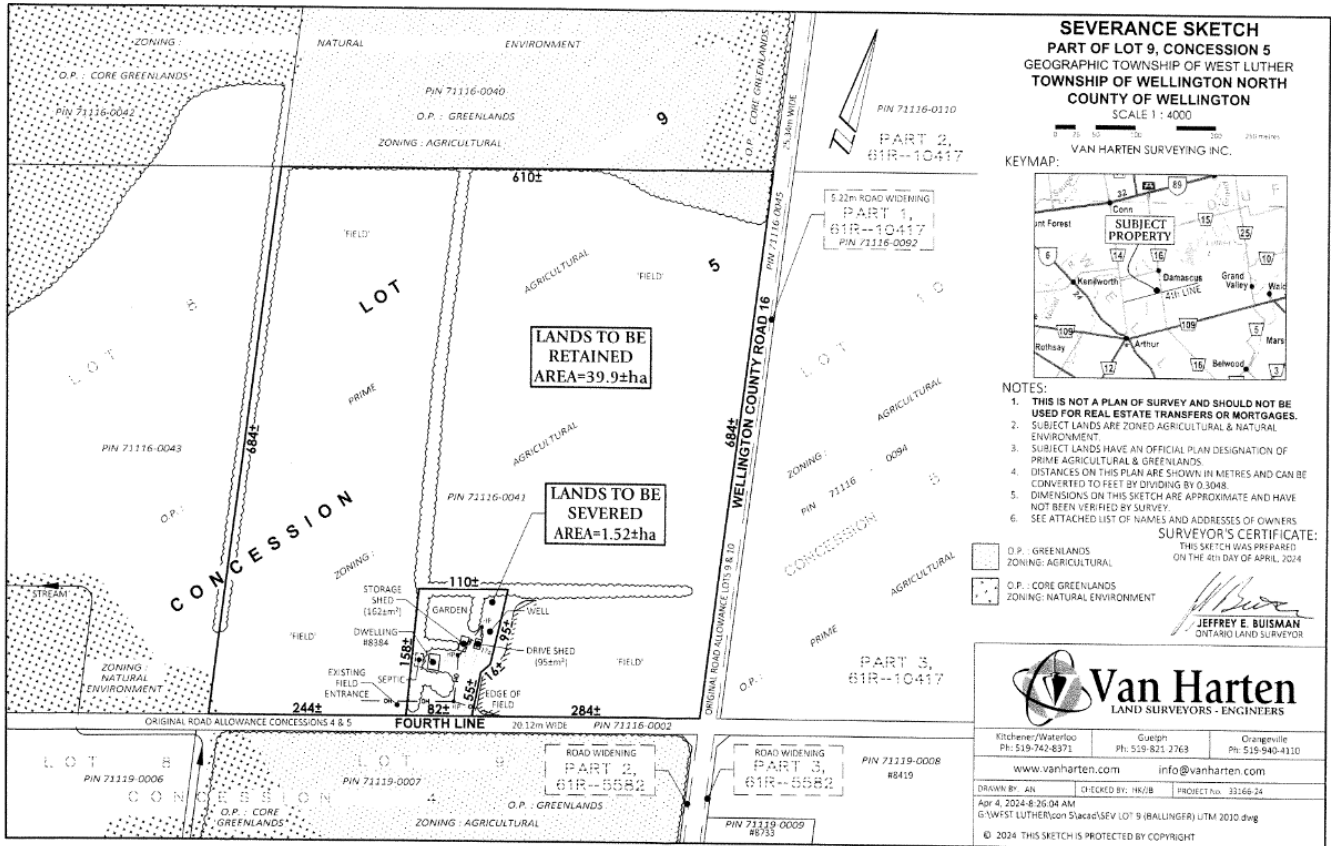
DEV 2024-013 **APPENDIX C** – Planning Report  
Dated April 26, 2024, Zach Prince, Senior Planner, Planning and Development Department, County of Wellington

STRATEGIC PLAN 2024

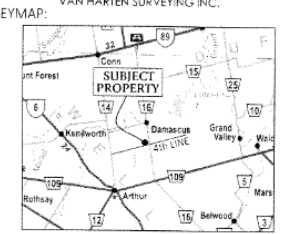
- Shape and support sustainable growth  
How:

- Deliver quality, efficient community services aligned with the Township's mandate and capacity  
How:
- Enhance information sharing and participation in decision-making  
How:
- N/A Core-Service

Approved by: Brooke Lambert, Chief Administrative Officer



**SEVERANCE SKETCH**  
**PART OF LOT 9, CONCESSION 5**  
 GEOGRAPHIC TOWNSHIP OF WEST LUTHER  
 TOWNSHIP OF WELLINGTON NORTH  
 COUNTY OF WELLINGTON  
 SCALE 1 : 4000  
 VAN HARTEN SURVEYING INC.



- NOTES:
1. THIS IS NOT A PLAN OF SURVEY AND SHOULD NOT BE USED FOR REAL ESTATE TRANSFERS OR MORTGAGES.
  2. SUBJECT LANDS ARE ZONED AGRICULTURAL & NATURAL ENVIRONMENT.
  3. SUBJECT LANDS HAVE AN OFFICIAL PLAN DESIGNATION OF PRIME AGRICULTURAL & GREENLANDS.
  4. DISTANCES ON THIS PLAN ARE SHOWN IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.
  5. DIMENSIONS ON THIS SKETCH ARE APPROXIMATE AND HAVE NOT BEEN VERIFIED BY SURVEY.
  6. SEE ATTACHED LIST OF NAMES AND ADDRESSES OF OWNERS.

**SURVEYOR'S CERTIFICATE:**  
 THIS SKETCH WAS PREPARED  
 ON THE 4TH DAY OF APRIL, 2024

*Jeffrey E. Buisman*  
**JEFFREY E. BUISMAN**  
 ONTARIO LAND SURVEYOR



Kitchener/Waterloo Ph: 519-742-8371	Guelph Ph: 519-821-2768	Orangeville Ph: 519-940-4110
www.vanharten.com		info@vanharten.com
DRAWN BY: JAK    CHECKED BY: HK/B    PROJECT NO: 33166-24		
Apr 4, 2024 4:36:04 AM		
G:\WFST\LUTHER\Spa\SFV LOT 9 (BALLINGFR) LTM 2010.dwg		
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APPENDIX B – Aerial View of Subject Lands







**Planning and Development Department | County of Wellington**  
 County Administration Centre | 74 Woolwich Street | Guelph ON N1H 3T9  
 T 519.837.2600 | F 519.823.1694

<b>Application</b>	B38/24
<b>Location</b>	Part Lot 9 Concession 5 TOWNSHIP OF WELLINGTON NORTH (West Luther)
<b>Applicant/Owner</b>	Peter and Elaine Ballinger

**PRELIMINARY PLANNING OPINION:** This application would sever a 1.52 ha (3.76 ac) rural residential parcel with existing dwelling and sheds. A vacant 39.9 ha (98.5 ac) agricultural parcel would be retained. This application is being submitted under the surplus farm dwelling policies.

This application is consistent with Provincial Policy and would generally conform to the Official Plan. We have no concerns provided the following matters are addressed as conditions of approval:

- a) That servicing on the severed lands can be accommodated to the satisfaction of the Township;
- b) That driveway access can be achieved for the retained lands to the satisfaction of the appropriate road authority; and,
- c) That a dwelling be prohibited on the retained lands to the satisfaction of the County of Wellington Planning Department;

**PLACES TO GROW:** No concerns.

**PROVINCIAL POLICY STATEMENT (PPS):** Section 2.3.4.1 states “Lot creation in prime agricultural areas is discouraged and may only be permitted for:

- c) a residence surplus to a farming operation as a result of farm consolidation, provided that
  1. the new lot will be limited to a minimum size needed to accommodate the use and appropriate sewage and water services; and
  2. the planning authority ensures that new residential dwellings are prohibited on any remnant parcel of farmland created by the severance. The approach used to ensure that no new residential dwellings are permitted on the remnant parcel may be recommended by the Province, or based on municipal approaches which achieve the same objective;

**WELLINGTON COUNTY OFFICIAL PLAN:** The subject property is designated PRIME AGRICULTURAL and GREENLANDS. Identified features include Significant Wooded Area which is fully contained on the proposed retained agricultural lot.

According to Section 10.3.4, a severance may be considered for an existing residence that is surplus to a farming operation as a result of farm consolidation, provided that:

- “a) the remaining vacant farmland is large enough to function as a significant part of the overall farm unit; and
- b) the result of removing the surplus dwelling from the farm does not render the remaining farmlands difficult or inefficient to farm; and



- c) the amount of good farmland retained with the surplus house is kept to a minimum size needed for residential purposes, taking into consideration environmental and topographic features; and
- d) the surplus residence is habitable and is not expected to be demolished by a future owner; and
- e) the Minimum Distance Separation formula will be met; and
- f) the vacant parcel of farmland is rezoned to prohibit a residential use.

The intention of this policy is to allow farmers to reduce their costs of acquiring additional farm parcels, where the impact on existing and future farm operations can be kept to a minimum.”

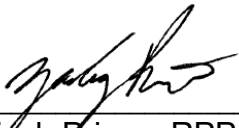
With respect to the above criteria, we are satisfied that this application conforms to criteria a), b), c), and d). Item e) and f) can be addressed as a condition of approval.

In terms of the overall farm operation, we have been provided with a farm information form including a list of other farm holdings owned by Russtree Farms Ltd., which demonstrates that this application would constitute a farm consolidation.

**WELL HEAD PROTECTION AREA:** The subject property is not located within a Well Head Protection Area.

**LOCAL ZONING BY-LAW:** The subject property is currently zoned Agricultural (A) Zone. The retained lands meet the minimum lot area and frontage requirements of the A Zone.

**SITE VISIT INFORMATION:** The subject property was visited and photographed on April 24<sup>th</sup>, 2024. Notice Cards were posted and the survey sketch appears to meet the application requirements



Zach Prince, RPP MCIP  
Senior Planner  
April 26<sup>th</sup>, 2024



## TOWNSHIP OF WELLINGTON NORTH

TO: Mayor and Council  
 DATE: 2024-05-06  
 MEETING TYPE: Open  
 SUBMITTED BY: Tammy Pringle, Development Clerk  
 REPORT #: DEV 2024-014  
 REPORT TITLE: Notice of Decision Received for Consent Applications B91-23

### RECOMMENDED MOTION

THAT the Council of the Corporation of the Township of Wellington North receive for information Report DEV 2024-014 regarding the Notice of Decision for the following Consent Application, received from the County of Wellington Planning and Land Division Committee:

- B91-23, Derrick & Lynne Weber, Part Lot 15, Concession 3 known as 8612 & 8628 Line 2 in the former West Luther Township (Lot Line Adjustment);

### PREVIOUS REPORTS/BY-LAWS/RESOLUTIONS

- DEV 2024-001 Consent B91-23 Derrick & Lynne Weber (Jan. 15, 2024)
  - Resolution in Support: 2024-012

### BACKGROUND

The County of Wellington is the approval authority for Consent Applications which include severances, lot line adjustments and easements. The Township of Wellington North is a commenting agency for applications within the municipality.

### ANALYSIS

A Notice of Decision has been received from the County of Wellington Planning and Land Division Committee on the above noted application. Council was in support of this application and the required conditions have been added to the decision.

The last day to file an appeal to the Ontario Land Tribunal for this application is May 7, 2024.

### CONSULTATION

When notification of an application is received, it is circulated to staff for review. Some of the items evaluated are site size, zoning by-law conformity, entrances, servicing availability and municipal drain location.

Once this stage is complete, conditions are added that will need to be met, prior to the application being completed, and a recommendation made to Council regarding whether the municipality is in support or not.

Once a decision is made by Council, staff submit the commenting form back to the County stating whether the Township is in support of the application, along with the list of conditions to be cleared.

## FINANCIAL CONSIDERATIONS

There are no financial considerations in receiving this report for information.

## ATTACHMENTS

DEV 2024-014 Notice of Decision B91-23

## STRATEGIC PLAN 2024

- Shape and support sustainable growth  
How:
- Deliver quality, efficient community services aligned with the Township's mandate and capacity  
How:
- Enhance information sharing and participation in decision-making  
How:
- N/A Core-Service

Approved by: Brooke Lambert, Chief Administrative Officer

# NOTICE OF DECISION B91-23

050

County of Wellington Planning and Land Division Committee  
Deborah Turchet, Secretary-Treasurer  
Wellington County Administration Centre  
74 Woolwich Street Guelph, Ontario N1H 3T9

April 17, 2024

## EXPLANATION OF APPEAL PROCEDURES

DEAR SIR or MADAM:

Attached is a **Notice of Initial Decision on Application for Consent B91-23** pursuant to the provisions of the Ontario Planning Act.

The Decision of the County of Wellington Planning and Land Division Committee, and/or the Conditions of Approval for the provisional consent **may be appealed to the Ontario Land Tribunal not later than 20 days after the giving of Notice of Decision is completed**, by filing with the Secretary-treasurer of the County of Wellington Planning and Land Division Committee at the above address a **written notice** of your desire to appeal the Decision and/or **a written notice** of your desire to appeal a Condition(s) of Approval imposed in the Decision. **Such notice will require reasons to be set out in writing of your appeal, and must be accompanied with a fee of \$ 400.00, as prescribed by the Ontario Land Tribunal Act.** Certified Cheque, or money orders should be made payable to the **Minister of Finance of Ontario**.

If a specified person files an appeal of a decision of the County of Wellington Planning and Land Division Committee in respect of the proposed consent has not made a written submission to the County of Wellington Planning and Land Division Committee before it gives or refuses to give a provisional consent then the Ontario Land Tribunal may dismiss the appeal.

Also, the Ontario Land Tribunal may, where it is of the opinion that the reasons in support of an appeal are insufficient, dismiss the appeal without a full hearing; but, before so dismissing an appeal, shall notify the appellant and afford them an opportunity to make representation as to the merits of the appeal.

The Ontario Land Tribunal, when it is holding a hearing, will give notice to such agencies or persons and in such manner as the Tribunal may determine, and in this appeal hearing, may make any decision that could have been made on the original application.

If the Decision of the County of Wellington Planning and Land Division Committee is to give provisional consent on the above-numbered application, and no appeals are filed within the time period allowed, the Consent shall be given, **except that where conditions of approval have been imposed, the Consent shall not be given until** the conditions of approval have been fulfilled to the satisfaction of the Secretary-Treasurer of the County of Wellington Planning and Land Division Committee.

Subject to any action taken under Subsection 53(23), the Applicant(s) has a **period of TWO YEARS FROM the GIVING of NOTICE of DECISION to fulfill all the Conditions of Approval in respect of the consent. If the Applicant(s) has not fulfilled all the conditions, the Consent on the application shall thereupon be Deemed to be Refused**, pursuant to Subsection 53(41) of the Ontario Planning Act.

**ADDITIONAL INFORMATION** regarding this application for consent and this decision of the County of Wellington Planning and Land Division Committee is available for inspection at the County of Wellington Planning and Land Division office at 74 Woolwich Street, Guelph, Ontario, during regular business hours, Monday through Friday.  
Phone – 519 837 2600 x2160 or x2170; Fax – 519 837 3875

### RECIPIENTS:

APPLICANT - Derrick & Lynne Weber	MUNICIPALITY – Township of Wellington North
COUNTY PLANNING DEPARTMENT	BELL CANADA
GRAND RIVER CONSERVATION AUTHORITY	REGIONAL ASSESSMENT OFFICE

**COUNTY of WELLINGTON PLANNING AND LAND DIVISION COMMITTEE**  
**Wellington County Administration Centre**  
**74 Woolwich Street Guelph, Ontario N1H 3T9**

**ONTARIO PLANNING ACT, Section 53(14)**

**NOTICE of DECISION**

**File B91-23**

**APPLICANT**

Derrick & Lynne Weber  
 8612 Line 2  
 Arthur N0G 1A0

**LOCATION OF SUBJECT LANDS**

Township of Wellington North (West Luther)  
 Part Lot 15  
 Concession 3

**The Planning and Land Division Committee, considering all of the evidence presented, and being assured that it had jurisdiction to consider the matter which was submitted to it, concludes that:**

In the matter of an application by Derrick & Lynne Weber pursuant to Section 53 of the Planning Act, R. S. O. 1990 as amended for consent to convey land, being Part of Lot 15, Concession 3, geographic Township of West Luther, now Township of Wellington North to effect an addition to the abutting lot – Derrick & Lynne Weber, **PROVISIONAL CONSENT IS GRANTED SUBJECT TO THE FULFILMENT OF 8 CONDITIONS OF APPROVAL.** The Planning and Land Division Committee has the opinion that a plan of subdivision of the subject lands is not necessary for the proper and orderly development of the municipality for this proposal; that the proposal satisfies generally the intent of the criteria of Section 51, subsection 24 of the Planning Act, R.S.O. 1990 as amended; and that the proposal is consistent with the intent and policies of the Provincial Policy Statement; and that it conforms generally to the intent and policies of the County's official plan; and, further, that the proposal represents compatible development and good planning.

**PUBLIC INPUT:** Notice of Application was circulated as required under The Planning Act, Section 53(4). There were no submissions made to the Planning and Land Division Committee or oral submissions made at the Public Meeting in support or opposition to the proposed consent.

**FINAL CONSENT IS DEEMED TO BE GIVEN** when the Secretary-Treasurer of the Planning and Land Division Committee has received written proof that all of the conditions of approval have been fulfilled within the prescribed period of time.

**THE PLANNING AND LAND DIVISION COMMITTEE ADVISES THE APPLICANT** that all of the conditions of approval for this provisional consent must be fulfilled within a period of two years after written notice of this decision was given or consent shall be deemed to be refused. In the event of an appeal to the Ontario Land Tribunal, the application for consent shall not be deemed to be refused for failure to fulfill the conditions until the expiry of two years from the date of the order or date of the notice of the Ontario Land Tribunal issued in respect of the appeal.

**CONDITIONS OF APPROVAL TO BE FULFILLED NO LATER THAN (4:00 p.m.) ON APRIL 18, 2026**

- 1 **THAT** the Owner's solicitor, in preparation for the issuance of the Certificate of Consent, provide to the Secretary-Treasurer of the County of Wellington Planning and Land Division Committee a copy of the "completed electronic transfer document in preparation" and a draft copy of the "Application for Consolidation of Parcels" to be consolidated
- 2 **THAT** the Owner of the consented parcel shall consolidate the consented parcel with the abutting lands to which the consented parcel is to be added for B91-23 as a single parcel ("the consolidation") and THAT the solicitor for the owner shall provide a signed undertaking in writing to the Secretary-Treasurer of the County of Wellington Planning and Land Division Committee that the solicitor will attend to the consolidation and to provide within 30 days of the date of registration in the Land Registry/Land titles Office for Wellington (No. 61) a copy of the receipted and registered electronic Transfer including the Form 4 Certificate and a copy of the registered Consolidated Parcels.
- 3 **THAT** the Owner, as provided for under Section 69 of the Planning Act, R.S.O. 1990, shall pay to the Treasurer of the County of Wellington the administrative fee which is in effect at the time of the payment of the fee for the review and issuance of the Certificate of Consent for the severed parcel.
- 4 **THAT** the transfer for registration with respect to description complies with Ontario Regulation 43-96; and if that description contains a reference to a Reference Plan(s), the Owner's solicitor shall provide a full print of that deposited reference plan(s) as well as a digital PDF copy to the secretary-treasurer of the Planning and Land Division Committee.
- 5 **THAT** the Purchaser take title of the severed lands in the same manner as he holds his abutting lands; and THAT Section 50, subsection (3) of the Ontario Planning Act, R.S.O. 1990 as amended shall apply to any subsequent conveyance or any transaction involving the parcel of land that is the subject of this consent.
- 6 **THAT** the conveyancing documents for the severed parcel contain a statement to ensure that Section 50, subsection (3) of the Planning Act, R. S. O. 1990, as amended shall apply to any subsequent conveyance or transaction with respect to the land described herein; and a statement that the consented parcel and the abutting lands to which this consented parcel is to be added shall be dealt with contemporaneously in any future conveyances or transactions unless further consent is granted under the Planning Act or other lawful order.
- 7 **THAT** the Owner satisfy all the requirements of the local municipality, financial and otherwise (included but not limited to Taxes paid in Full; a Fee of \$250.00 for Township Clearance Letter of conditions - or whatever fee is applicable at the time of clearance under the municipal Fees and Charges by-law) which the Township of Wellington North may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands; and further that the Township of Wellington North file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
- 8 **THAT** the Owner enter into an agreement apportioning any future maintenance costs on any municipal drain impacted by the application, and the owner shall provide a \$500.00 deposit to cover the cost of the reapportionment if it is determined there are municipal drains impacted by the application and a \$250.00 fee for the Drainage Superintendent's review of the application to determine status of any drain; and further that the Township of Wellington North file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.

**End of Conditions of Approval; see next page for signatures, dates and other information.**

NOTICE OF DECISION ON APPLICATION B 91-23, continued:

## PLEASE BE ADVISED:

1. Additional information regarding this application for consent is available to the public for inspection at the County of Wellington Planning and Land Division Office, 74 Woolwich Street, Guelph ON N1H 3T9 during regular business hours, Monday through Friday, holidays excepted.
2. You will be entitled to receive notice of any changes to the conditions of the provisional consent if you have either made a written request to be notified of the decision to give or refuse to give provisional consent or made a written request to be notified of changes to the conditions of the provisional consent.
3. Only individuals, corporations or public bodies may appeal decisions in respect of applications for consent to the Ontario Land Tribunal. A notice of appeal may be filed on behalf of an unincorporated association by a person who is a member of the association but not by the association.


## WE, the undersigned



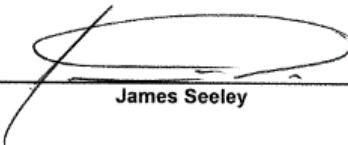
Michael Dehn



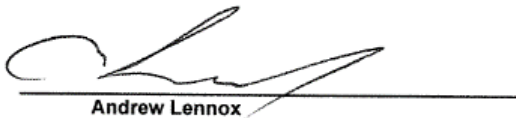
Shawn Watters



Mary Lloyd



James Seeley



Andrew Lennox


CONCURRED IN THE ABOVE DECISION TO GRANT PROVISIONAL CONSENT ON APRIL 11, 2024

AN APPEAL TO THE ONTARIO LAND TRIBUNAL IN RESPECT OF THIS DECISION OR CONDITION(S) OF APPROVAL MUST BE FILED WITH THE SECRETARY-TREASURER OF THE PLANNING & LAND DIVISION COMMITTEE NO LATER THAN 4:00 p.m. ON

MAY 7, 2024

I certify that these pages are the decision of the County of Wellington Planning and Land Division Committee with respect to this application for consent.

DATED: APRIL 17, 2024

SIGNED: 



## TOWNSHIP OF WELLINGTON NORTH

TO: Mayor and Council  
 DATE: 2024-05-06  
 MEETING TYPE: Open  
 SUBMITTED BY: Mandy Jones, Manager Community & Economic Development  
 REPORT #: C&ED 2024-020  
 REPORT TITLE: Inclusive Community Grants Program

### RECOMMENDED MOTION

THAT the Council of the Corporation of the Township of Wellington North receive Report C&ED 2024-020 Inclusive Community Grants Program;

AND THAT Council direct staff to apply to the Inclusive Community Grants Program to address washroom accessibility at the Arthur Optimist Pavilion.

### PREVIOUS REPORTS/BY-LAWS/RESOLUTIONS

N/A

### BACKGROUND

The Inclusive Community Grants Program provides funding for projects to help ensure local government and community organizations consider Ontarians of all ages and abilities at every stage of community planning and development. The program provides up to \$60,000 in grant funding to eligible applicants for projects that:

- increase the accessibility of outdoor spaces by making improvements to the built environment to create equitable access to community resources;
- promote accessible housing through projects that result in tangible products; and
- make practical, timely improvements to increase accessible housing, outdoor spaces, buildings, and transportation needs.

If successful, applicants must complete their project, and funding must be spent by March 31, 2025. Unspent portions of the grant must be returned to the province. Applicants are expected to be notified about application approvals by August 2024.

### ANALYSIS

Under the Accessibility for Ontarians with Disabilities Act, 2005 (AODA), accessibility standards for public use spaces have been implemented, with the goal of making Ontario more accessible and inclusive by 2025.

According to the Inclusive Community Grant program guidelines, projects must involve older adults and/or people with disabilities, and must address one or more of the World Health Organization's eight age-friendly community domains:

- outdoor spaces and public buildings;
- transportation;
- housing;
- social participation;
- respect and social inclusion;
- civic participation and employment;
- communication and information; and
- community support and health services.

Staff discussed potential projects which meet the eligibility criteria of the Inclusive Community Grant, and considered the timeframe in which funds would have to be spent, when recommending a project. With this in mind, staff recommend an application be submitted for the full \$60,000 for upgrades to the Arthur Optimist Pavilion to address washroom accessibility concerns.

The pavilion was constructed in 1990, with upgrades to the washrooms completed approximately 15 years ago. In addition, work was completed to the roof of the structure about six years ago. While the washrooms have received upgrades, the standards to which facility design and accessibility requirements have changed.

The proposed project would include upgrades to the washroom facilities at the pavilion to improve accessibility: wider doorways with hand sensors to open, installation of accessible toilet stalls and sinks, improved lighting, walls, etc. In addition, some work improvements to the kitchen may also be included, depending on available funds.

This project would meet several of the World Health Organization's age-friendly domains, including outdoor spaces and public buildings, social participation, and respect and social inclusion. In addition, these upgrades align with AODA Design of Public Space Standards, which helps organizations make new and redeveloped outdoor public areas accessible.

Staff believe this project can be completed within the timeframe specified by the Inclusive Community Grant program guidelines and is a much-needed upgrade to an outdoor public amenity.

## CONSULTATION

Tom Bowden, Manager of Recreation Services

Mike Wilson, Community Development Coordinator



**FINANCIAL CONSIDERATIONS**

Capital – \$60,000 Inclusive Community Grants Funding

Operating – additional funds may be required to supplement the scope of the project; these are available in the 2024 Recreation Operating Budget.

Staffing Implications – staff will be required to submit the grant application and if successful, perform project management activities related to executing the grant.

**ATTACHMENTS****STRATEGIC PLAN 2024**

- Shape and support sustainable growth  
How:
- Deliver quality, efficient community services aligned with the Township's mandate and capacity  
How: By upgrading the washroom amenities to ensure the facility meets accessibility standards; encouraging greater use by the community.
- Enhance information sharing and participation in decision-making  
How:
- N/A Core-Service

Approved by: Brooke Lambert, Chief Administrative Officer



## TOWNSHIP OF WELLINGTON NORTH

TO: Mayor and Council  
 DATE: 2024-05-06  
 MEETING TYPE: Open  
 SUBMITTED BY: Mandy Jones, Manager Community & Economic Development  
 REPORT #: C&ED 2024-021  
 REPORT TITLE: Communications Update

### RECOMMENDED MOTION

THAT the Council of the Corporation of the Township of Wellington North receive Report C&ED 2024-021 Communications Update for information.

AND THAT Council direct staff to review the Corporate Communications Policy 34.15 (2015) and report back in the Fall of 2024.

### PREVIOUS REPORTS/BY-LAWS/RESOLUTIONS

2024 Strategic Plan

CAO 2023-013 Township of Wellington North Strategic Plan Final Draft

CAO 2023-014 Township of Wellington North Strategic Plan Implementation

Corporate Communications Policy 34.15 (November 23, 2015)

### BACKGROUND

The Township of Wellington North has developed an action-oriented and results-based Strategic Plan, which was approved by Council in the fall of 2023. The process tied together new and existing initiatives, creating a more comprehensive workplan for Council and the organization. Consultation with the community was an important part of this discussion and provided a valuable perspective on where resources should be focused to create the most value for the public with the ultimate goal and purpose to create *a safe, sustainable, and welcoming community*; achieved by addressing the three strategic priorities listed below.

1. Shape and support sustainable growth
2. Deliver quality, efficient community services aligned with the Township's mandate and capacity
3. Enhance information sharing and participation in decision-making

In February 2024, an internal Communications Working Group (CWG) was established to support the third strategic priority. Through enhanced information sharing and participation, the township aims to increase engagement and build on a sense of community; reinforced through streamlined communication platforms and efficient use of technology. The CWG began by reviewing the Township's internal communications and social media standard operating procedures (SOP), as well as the Township's external communications activities.

According to the Community Satisfaction Survey, 44% of respondents prefer social media to communicate and engage with the Township. With that in mind, the CWG developed a social media SOP designed to increase the engagement and frequency of information shared on social media platforms. In addition, the internal plan outlines examples of what appropriate information could be shared on the various social media accounts (Facebook, X, Instagram, LinkedIn and YouTube).

The goal of the social media SOP is to share information useful to residents of Wellington North. Some of the information being shared includes, but is not limited to:

- Notices such as road closures, absence of crossing guards, maintenance activities (watermain flushing, tree maintenance, etc.), and job postings.
- Council meeting information.
- Opportunities for community engagement (i.e. posts that encourage residents to fill out online surveys).
- Promoting Township-led events and recreation programming opportunities.
- Promoting economic development programs.
- Media releases.
- Township initiatives and services, such as completed projects (i.e. recently completed well work by the Environmental Services Department); and
- Interesting facts about the Township, such as the Cultural Roundtable's Cultural Moment.

The CWG has also established guidelines around the number of posts per day on the Township's social media platforms, so the messages being distributed are not being overlooked by followers. The CWG acknowledges that there will be instances where posting more frequently may be necessary, such as during a weather event or natural disaster.

Included in the social media SOP, is how the CWG will track metrics related to social media activity, which will be presented to Council on an annual basis. These metrics will measure post views, reach, frequency and other pertinent information, which will support future content development.

The CWG have implemented some of these initiatives on a trial basis to test effectiveness and resident response. Outlined below is some of the data observed between February 8 and April 22, 2024.

## FACEBOOK

- Followers increased from 2,634 to 2,688 (+54).
- Post reach was 28,313, a 102% increase compared to the previous 75-day period.
- Content interactions were 1,190, a 54% increase compared to the previous 75-day period.

## INSTAGRAM

- Followers increased from 1,109 to 1,128 (+19).
- Post reach was 1,251, a 27.4% increase compared to the previous 75-day period.
- Content interactions were also up 94.7% compared to the previous 75-day period.

## LINKEDIN

- Followers increased from 548 to 597 (+49).
- Post reach was 5,980, a 341% increase compared to the previous 75 days.
- Engagement rate was 4.67%, up from 3.74% in the previous 75 days. \*It should be noted that not only did our LinkedIn posts reach more people, but more people interacted with those posts.

## X (formerly Twitter)

- Followers slight increase (+8).
- Unfortunately, the analytics available through X are not as in-depth as other social media platforms. For the period of February 8 to April 22, post reach was an estimated 9,500 with an estimated 3.5% engagement rate.

An audit of the Township's website, [www.wellington-north.com](http://www.wellington-north.com), was also conducted earlier this year. Going forward, this will be a regular activity to ensure accuracy of information, accessibility, and consistency in design/layout.

The communications SOP also recognizes the importance of traditional media, such as newspapers and radio, other print materials, and best practices for staff to follow in working with media partners. As such, a standardized approach for media release, notices and advertisements will be developed to ensure consistency in messaging moving forward.

Staff are also recommending that a more comprehensive review of the Corporate Communications Policy be undertaken, with recommendations to be brought back to Council in the Fall of 2024.

## CONSULTATION

Brooke Lambert, CAO

Mike Wilson, Community Development Coordinator

Tasha Grafos, Executive Assistant to the CAO

There are no financial considerations in receiving this report for information.

## ATTACHMENTS

## STRATEGIC PLAN 2024

- Shape and support sustainable growth  
How:
- Deliver quality, efficient community services aligned with the Township's mandate and capacity  
How:
- Enhance information sharing and participation in decision-making  
How: By using a consistent approach to sharing important information on social media, website, radio and print to further increase engagement and create a sense of community.
- N/A Core-Service

Approved by: Brooke Lambert, Chief Administrative Officer



## TOWNSHIP OF WELLINGTON NORTH

TO: Mayor and Council  
 DATE: 2024-05-06  
 MEETING TYPE: Open  
 SUBMITTED BY: Tammy Stevenson, Senior Project Manager  
 REPORT #: INF 2024-009  
 REPORT TITLE: Award of Structure 2023 and Culvert on Sideroad 15

### RECOMMENDED MOTION

THAT the Council of the Corporation of the Township of Wellington North receive Report INF 2024-009 award of the Structure 2023 and Culvert on Sideroad 15 project;

AND THAT Council awards the Structure 2023 and Culvert on Sideroad 15 project to Reeves Construction Limited at a tendered price of \$402,741 HST inclusive:

AND FURTHER THAT Council authorize the Mayor and Clerk to sign any necessary agreements with Reeves Construction Limited to execute the Structure 2023 and Culvert on Sideroad 15 project.

### PREVIOUS REPORTS/BY-LAWS/RESOLUTIONS

2024 Capital Budget

### BACKGROUND

The request for tender (RFT) RFT 2024-009 for the Structure 2023 and Culvert on Sideroad 15 project was advertised on the Township and Township consulting engineer B.M. Ross and Associates Limited website starting March 15, 2024, and closed April 24, 2024.

The Township received seven (7) tender submission packages prior to the RFT tender closing deadline from the following contractors:

<u>Contractor</u>	<u>Tender Price (Including HST)</u>
Reeves Construction Limited	\$402,741
Cedarwell Excavating Inc.	\$486,188
Cox Construction Limited	\$502,263
Wellington Construction Contractors Inc.	\$529,281
Kurtis Smith Excavating Inc	\$545,677
Roubos Farm Service Ltd.	\$578,991

## ANALYSIS

All tender submission packages were reviewed by the Township Engineer and staff based on the specified tendering requirements and evaluated on cost as found in Attachment 1.

Reeves Construction Limited was the lowest tender bid cost and met the RFT requirements as specified. Therefore, Township staff recommend them for award of this RFT to Reeves Construction Limited.

## CONSULTATION

Consultation with Township consulting engineer, B.M. Ross and Associates Limited and Township staff: CAO, Treasurer, Clerk, and Manager of Transportation.

## FINANCIAL CONSIDERATIONS

Lowest tender bid of \$402,741 including HST is within the approved 2024 Capital Budget of \$667,600. Engineering, permits, contingency and Geotechnical services are also incorporated into the Capital Budget at approximately \$90,500.

## ATTACHMENTS

Attachment 1 – Award recommendation letter dated April 26, 2024, prepared by B.M. Ross and Associated Limited.

## STRATEGIC PLAN 2024

- Shape and support sustainable growth  
How:
- Deliver quality, efficient community services aligned with the Township's mandate and capacity  
How:
- Enhance information sharing and participation in decision-making  
How:
- N/A Core-Service

Approved by: Brooke Lambert, Chief Administrative Officer



**B. M. ROSS AND ASSOCIATES LIMITED**  
**Engineers and Planners**  
62 North Street, Goderich, ON N7A 2T4  
p. (519) 524-2641 [www.bmross.net](http://www.bmross.net)

File No. BR1515/BR1516

**VIA EMAIL ONLY**

April 26, 2024

Tammy Stevenson, C.E.T., Senior Project Manager  
Township of Wellington North  
7490 Sideroad 7 W, Box 125  
Kenilworth, ON N0G 2E0

**RE: Replacement of Structure 2023 and Culvert on Sideroad 15  
Contract No. RFT-2024-006**

Tenders were received on Wednesday, April 24, 2024 for the above noted project as summarized by the following table:

<b>Tenderer</b>	<b>Tendered Amount</b>
Reeves Construction Limited	\$402,741.01
Cedarwell Excavating Inc.	\$486,188.15
Roubos Farm Services Ltd.	\$578,990.53
Cox Construction Limited	\$502,262.52
VanDriel Excavating Inc.	\$652,963.49
Kurtis Smith Excavating Inc.	\$545,677.00
Wellington Construction Contactors Inc.	\$529,280.70

All of the tenders were checked and found to be mathematically correct. All tenders were properly signed and each was submitted with the specified tender deposit and Agreement to Bond.

Since the project awaits approval from the Grand River Conservation Authority, a definitive start date has not been established.

Since the lowest tender is acceptable contractually, and the tenderer is experienced in culvert installation, further analysis is limited to the lowest bid. We are not aware of any reason why the contract should not be awarded to Reeves Construction Limited for the total tender sum of \$402,741.01.



Please retain the tender deposits from the two low bidders until the contracts are formally signed. The other tender deposits may now be returned.

Should you have any questions, please contact the undersigned.

Yours very truly,

B. M. ROSS AND ASSOCIATES LIMITED

Per Colin Van Niejenhuis  
Colin Van Niejenhuis, P. Eng.

CSV:sd



## TOWNSHIP OF WELLINGTON NORTH

TO: Mayor and Council

DATE: 2024-05-06

MEETING TYPE: Open

SUBMITTED BY: Karren Wallace, Director Legislative Services/Clerk

REPORT #: CLK 2024-011

REPORT TITLE: Approval of Final Engineers Report Arthur Drain 6

### RECOMMENDED MOTION

THAT the Council of the Corporation of the Township of Wellington North receive Report receive Report CLK 2024-011 approval of the final engineer's report for Arthur Drain 6;

AND THAT Council hereby approves the final Engineer's report dated April 17, 2024, prepared by K. Smart Associates Limited file No. 22-168;

AND FURTHER THAT Council directs the Clerk to send out copies of the Report to the assessed landowners and applicable agencies;

AND FURTHER THAT Council directs the Clerk to provide notice of consideration of the engineer's report to assessed landowners and applicable agencies for the May 21, 2024 meeting of Council

### PREVIOUS REPORTS/BY-LAWS/RESOLUTIONS

CLK 2022-013 being a report to Appoint an Engineer for Arthur Drain 6

### BACKGROUND

Council passed a motion at the May 24, 2022 meeting, approving drainage works under the Drainage Act (the Act) for the Arthur Drain 6, in the Township of Wellington North, and appointed K. Smart Associates Limited to prepare a report on the work to be undertaken.

A meeting was held on June 28, 2022 at 8991 Wellington Road 6 (in the barn located on the property) with impacted landowners to review the process, the watershed boundary, the proposed work and landowner costs related to the project.

A second meeting was held July 19, 2023 at the municipal office in Kenilworth at which the landowners reviewed the proposed work and preliminary assessments with the Engineer.

The final engineers report dated April 17, 2024 File No. 22-168 was submitted by K. Smart Associates Limited on April 17, 2024 and copy is available in the Clerk's office at the Township of Wellington North.

## ANALYSIS

The Engineer report indicates the work will consist of:

- Lower 49m of 1200mm concrete culvert, restore driveway and sod lawn
- 146m of ditch bottom cleanout
- 1,207m of concrete tile (450mmØ to 600mmØ)
- Three (3) 900x1200mm concrete ditch inlet catchbasins, one (1) 600x600mm concrete catchbasin
- 3 WASCoBs
- 1,365m of overflow swale over the existing ditch
- Removal and disposal of existing culverts
- Connect existing field tiles to the Main Drain

The estimated cost of the project is \$\$377,855 and the watershed served is approximately 146 hectares (361 acres).

## CONSULTATION

Agencies and impacted landowners.

## FINANCIAL CONSIDERATIONS

Capital: The municipalities assessment for the construction is estimated to be \$2,351.00

Operating: None

Staffing Implications: None

## ATTACHMENTS

Drain By-law attached to this agenda

## STRATEGIC PLAN 2024

- Shape and support sustainable growth  
How:
- Deliver quality, efficient community services aligned with the Township's mandate and capacity  
How:

Enhance information sharing and participation in decision-making

How:

N/A Core-Service

Approved by: Brooke Lambert, Chief Administrative Officer



## TOWNSHIP OF WELLINGTON NORTH

TO: Mayor and Council

DATE: 2024-05-06

MEETING TYPE: Open

SUBMITTED BY: Karren Wallace, Director Legislative Services/Clerk

REPORT #: CLK 2024-012

REPORT TITLE: Appointment Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Committee

### RECOMMENDED MOTION

THAT the Council of the Corporation of the Township of Wellington North receive Report receive Report CLK 2024-012 Appointment Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Committee;

AND THAT Council hereby appoints John Fruin as the municipal representative to the Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Committee for a five year term.

### PREVIOUS REPORTS/BY-LAWS/RESOLUTIONS

CLK Report 2018-053 being a report on Committee Appointments

December 17, 2018 Council Resolutions 2018-439 to and including 2018-456

### BACKGROUND

A letter dated April 12, 2024 was received advising the Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Committee was seeking a representative/re-appointment of a member for Municipal Grouping 3 for the Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Region.

John Fruin was appointed in 2019 as the member for the Town of Minto, Municipality of Arran-Elderslie, Municipality of Brockton. Town of Hanover, Township of Southgate and Township of Wellington North.

## ANALYSIS

Mr. Fruin has advised that he would stand for re-appointment. He has spent 27 of his 37 working career years as a licensed operator in Water/Wastewater Treatment and has worked for the Town of Walkerton, Ontario Clean Water Agency, Veolia Water Canada, Municipality of South Bruce and the Town of Hanover. He held positions from operator to chief operator of Water/Wastewater Treatment.

## CONSULTATION

Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Committee

Other municipalities in the source protection area

## FINANCIAL CONSIDERATIONS

There are no financial implications in receiving this report.

## ATTACHMENTS

## STRATEGIC PLAN 2024

- Shape and support sustainable growth  
How:
- Deliver quality, efficient community services aligned with the Township's mandate and capacity  
How:
- Enhance information sharing and participation in decision-making  
How:
- N/A Core-Service

Approved by: Brooke Lambert, Chief Administrative Officer



## TOWNSHIP OF WELLINGTON NORTH

TO: Mayor and Council

DATE: 2024-05-06

MEETING TYPE: Open

SUBMITTED BY: Karren Wallace, Director Legislative Services/Clerk

REPORT #: CLK 2024-014

REPORT TITLE: Animal Control By-law Enforcement

### RECOMMENDED MOTION

**THAT** Council of the Corporation of Wellington North receive for information Report CLK 2024-014 animal control By-law enforcement.

### PREVIOUS REPORTS/BY-LAWS/RESOLUTIONS

CLOSED CLK 2024-010 Animal control by-law

CLK 2023-036 Animal Control by-law

CLOSED CLK 2023-005 Contraventions of the animal control by-law

CLOSED CLK 2017-012 being a report on animal control enforcement

CLOSED CLK 2017-020 being a report on animals at large

CLOSED CLK 2017-025 being a report on animals at large

CLOSED CLK 2017-055 being a report on animals at large

CLK 2016-051 being a report on animal control By-law

067-16 Animal Control By-law

068-16 Appointment Animal Control Officer

069-16 Pound keeping facility and trucking services

## BACKGROUND

The municipality initiated proceedings in Provincial Offences Court against Mr. William Robinson on 9 contraventions of the animal control by-law regarding livestock on the following contraventions of the animal control by-law:

- Animals at large (July 3, 2023, July 19, 2023 and July 28, 2023)
- Animals trespassing (July 3, 2023, July 19, 2023 and July 28, 2023)
- Not maintaining a fence (July 3, 2023, July 19, 2023 and July 28, 2023)

Mr. Robinson met with the Prosecutor prior to the trial and on agreement with the Township, he agreed to plead guilty to three charges of animals at large (July 3, 2023, July 19, 2023 and July 28, 2023) and a two year probation order with no fines.

At the October 4, 2023 appearance Mr. Robinson did not show. The Justice found him guilty of 12 charges and he received 8 months of probation and fines exceeding \$2,100.00.

## ANALYSIS

Should Mr. Robinson violate the probation order by committing the same offence, he could face fines and/or jail time. The municipality is not able to prohibit Mr. Robinson from owning animals but as of April 24, 2024 he advised the Court he is not in possession of any livestock.

## CONSULTATION

N/A

## FINANCIAL CONSIDERATIONS

There is an annual amount budgeted for legal fees. The Prosecutor's fees total \$1,751.50.

This does not reflect the staff time spent preparing court documents, serving documents, attending at the property on numerous occasions to observe the livestock at large and documenting same, or appearances at Court to give testimony.

## ATTACHMENTS

None

## STRATEGIC PLAN 2024

- Shape and support sustainable growth  
How:
- Deliver quality, efficient community services aligned with the Township's mandate and capacity  
How:
- Enhance information sharing and participation in decision-making  
How:



N/A Core-Service

071

Approved by: Brooke Lambert, Chief Administrative Officer



## TOWNSHIP OF WELLINGTON NORTH

TO: Mayor and Council

DATE: 2024-05-06

MEETING TYPE: Open

SUBMITTED BY: Brooke Lambert, CAO

REPORT #: CAO 2024-007

REPORT TITLE: Wellington North Power Water and Sewer Billing & Collections Administration Update

### RECOMMENDED MOTION

THAT Council of the Corporation of the Township of Wellington North receive report CAO 2024-007 Wellington North Power Water and Sewer Billing & Collections Administration Update;

AND THAT Council endorse the proposed water and sewer billing & collections administration process that will phase in responsibility for bill payments for property owners;

AND FURTHER THAT Council endorse the direction that all new Water and Sewer accounts be established solely with property owners (with no option for tenant assignment) effective immediately;

AND FURTHER THAT staff review the Service Level Agreement with Wellington North Power Inc for the Provision of Water and Sewer Billing and Collection Services and bring forward recommendations in the Fall of 2024.

### PREVIOUS REPORTS/BY-LAWS/RESOLUTIONS

CAO 2022-007 Service Level Agreement with Wellington North Power Inc for the Provision of Water and Sewer and Collection Services.

### BACKGROUND

Wellington North Power has provided the service of billing and collection of water and sewer user fees for the Township in concert with they hydro billing for many years. In 2017, this

arrangement was formalized by the “Service Level Agreement with Wellington North Power Inc for the Provision of Water and Sewer Billing and Collection Services”. There have been 4 consecutive agreements since that time. 073

## ANALYSIS

As part of the water and sewer collections process on behalf of the Township, Wellington North Power (WNP) tracks payments and arrears. Over the years, the level of arrears has remained stable. In 2023, discussions between WNP and Township staff identified that it may be beneficial to review the arrears process in preparation for the growth in the community (including more property owner/landlord and tenant arrangements). It was also determined that a clear message that arrears would be addressed in a serious manner was timely.

In the Fall of 2023, staff developed an approach to initiate communication with those account owners who were in arrears, as well as any impacted property owners/landlords, and propose a payment deadline. This new process was implemented in early 2024 with many of the accounts in arrears being reconciled.

### Phased Approach Toward Landowner Billing Responsibility

In the past property owners/landlords have been able to allow accounts for their properties to be established by the tenants residing at the property. While this approach may be convenient for the landlord, it also resulted in the potential for these accounts to enter arrears on a consistent basis (month after month). As such, there is a concern that this could lead to a perception that there is little to no consequence for non-payment. Further, the administrative time in which it takes to implement the property owner/tenant arrangement is growing. Staff are hopeful to both simplify and streamline this process making it more efficient for Wellington North Power as our billing partner.

This new process highlighted the arrears situations for both tenants and landlords, and thus allowed the Township/WNP to communicate that any unpaid amounts would be transferred to the landlord’s account – with any further unpaid amounts potentially resulting in a charge to the tax bill for the property. (Letters were sent to both the tenant and landlord where there was an arrears balance. If the tenant did not pay the water and or sewer arrears balances, these services were transferred to the landlord together with the debt.)

As the community grows, Township staff are recommending that new accounts water and sewer be established with the property owners only – effective immediately. A phased in approach would allow tenant accounts in good standing to remain until the full transition occurs– until a situation of arrears and non-payment presents itself.

### Next Steps

Some transfer of accounts have already been initiated in the situation where services in the name of tenant were in arrears and remain unpaid despite a letter being sent from WNP. WNP and Township staff continue to communicate with all parties and respond to inquiries.

If approved, staff will determine a project timeline to begin communication and transfer all<sup>074</sup> historical tenant accounts to current property owners. It is anticipated this process would begin in the Summer of 2024 and extend to the Fall, with the goal of all accounts being held by property owners by January 2025. This approach is also consistent with the framework for billing water and/or sewer services as established in other regions and municipalities.

## CONSULTATION

Staff at both Wellington North Power and the Township of Wellington North (CAO, Environmental Services, Treasurer and Deputy Treasurer) were consulted as part of this update.

## FINANCIAL CONSIDERATIONS

There are no financial considerations in receiving this report for information.

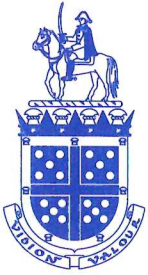
## ATTACHMENTS

NA

## STRATEGIC PLAN 2024

- Shape and support sustainable growth  
How:
- Deliver quality, efficient community services aligned with the Township's mandate and capacity  
How:
- Enhance information sharing and participation in decision-making  
How:
- N/A Core-Service

Approved by: Brooke Lambert, Chief Administrative Officer



PLANNING AND DEVELOPMENT DEPARTMENT  
ALDO L. SALIS, BES, MSc, RPP, MCIP, DIRECTOR  
T 519.837.2600  
T 1.800.663.0750  
F 519.823.1694

ADMINISTRATION CENTRE  
74 WOOLWICH STREET  
GUELPH ON N1H 3T9

May 1, 2024

Agencies and Persons Circulated

Dear Messrs. and Mesdames,

**Re:** County Official Plan Amendment #123 (**Revised**) – County File No.: OP-2020-01-03  
County of Wellington - Future Development Lands

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The County of Wellington is proposing to amend the County Official Plan to address requirements under Section 26 (1) of the *Planning Act*. This update will be completed through a series of official plan amendments that will bring the County Official Plan into conformity with changes to Provincial land use plans, consistency with the Provincial Policy Statement and address other legislative changes.

## PROPOSAL

We are writing to notify you that the County has revised Official Plan Amendment (OPA) 123 and provide you with a copy of the amendment for your consideration. OPA 123 was paused in December 2023 due to various Provincial modifications to OPA 119 and proposed provincial policy changes. The amendment has been revised to reflect changes to OPA 119 and evolving Provincial policy. OPA 123 will:

- Redesignate certain Future Development lands that address community area land needs and align with approved Township Growth Management Strategies and policies.
- Implement specific recommendations from the Township of Wellington North's approved Growth Management Strategy for Arthur.
- Implement supported employment area conversion requests in Elora, Fergus and Mount Forest.
- Make housing focused updates to the Central Business District, Residential Transition Area and Highway Commercial designations.
- Add new policies to the Industrial and Rural Employment Area sections of the Official Plan to address the definition change of "area of employment" under the Planning Act.
- Update Additional Residential Unit policies to reflect recent Planning Act changes.
- Redesignate certain lands in Clifford that are to be modified by the Province through OPA 120 to an appropriate land use designation.

The proposed amendment would affect specific lands within the Urban Centres of Elora, Fergus, Clifford, Harriston, Palmerston, Arthur, Mount Forest, Drayton, and Aberfoyle. Certain policy changes would apply to the entire County of Wellington.

I am requesting that you please provide comments on the proposed amendment to the County of Wellington's Official Plan by **Thursday, May 30, 2024**.

**MAKE SUBMISSIONS**

Please review the proposed amendment and provide comments to the County Planning Department, to the attention of Mr. Aldo Salis, Director of Planning. Inquiries and written submissions about the application can be made to the County of Wellington's Planning and Development Department, telephone (519) 837-2600, ext. 2300; fax (519) 823-1694 or to the above address.

**REQUESTING NOTICE OF DECISION**

In accordance with Section 17 (36.5) of the *Planning Act* there is no appeal of a decision where the Minister is the approval authority. If you wish to be notified of the decision of the Corporation of the County of Wellington in respect of this proposed County Official Plan Amendment, you must make a written request to the Director of Planning and Development, Corporation of the County of Wellington, 74 Woolwich Street, Guelph, Ontario, N1H 3T9.

**NOTE:** Any verbal or written comment/objection submitted to the County of Wellington regarding this application, which is being processed under the Planning Act, may be made public as part of the process.

**GETTING ADDITIONAL INFORMATION**

The proposed amendment and additional information about the amendment are available:

- on the internet at: [www.wellington.ca/planwell](http://www.wellington.ca/planwell)
- or by contacting Jameson Pickard, Senior Policy Planner at (519) 837-2600 ext. 2300 or [jamesonp@wellington.ca](mailto:jamesonp@wellington.ca)

**NOTE:**

- 1) **Your comments on the application are required on or before Thursday, May 30, 2024.**
- 2) **If you have not submitted comments on the application on or before that date, it will be assumed that you do not have any concerns in respect of this matter.**
- 3) **A public meeting regarding this amendment will be planned in the future. Notification will be provided in accordance with the *Planning Act*.**

Yours truly,



Aldo L. Salis, MCIP, RPP  
Director of Planning and Development



## CULTURAL MOMENT FOR MAY 6, 2024

### CELEBRATING THE ARTHUR LIONS DUCK RACE



For the past 30 years one of the 'rights of Spring' in the Village of Arthur has been the annual Lions Club Duck Race. Held on the Saturday of Mother's Day weekend, it has become a favourite of children and adults alike.

This event was the brainchild of Lion Jerry Paul and has been held every year through all kinds of weather. It has seen warm sunshine, bitter cold and windy snow showers, high water levels when the ducks couldn't be caught, and low water levels when the ducks couldn't move and the winning tickets had to be drawn from a drum.

The race itself is the culmination of many activities that start mid-morning and wrap up with the race at 2 p.m., starting with the dumping of the ducks off the George Street bridge and finishing at the bridge on Charles Street. One of the favourite activities for children, when it is safe to do so, is

following the ducks down the river and helping any that get caught in the rocks, or along the banks. They are also a big help to the Lions in gathering all the ducks after the winners have made it over the finish line.

Other activities over the years have been face painting, balloon-making, bouncy castles, rock climbing, a road hockey tournament, a children's singsong, plant sales, vendors market, and displays and demonstrations by the volunteer fire department. And, of course, lunch and snacks are always available at the Lions' food booth.

The ducks are pre-sold through a lottery where every ticket sold has its number attached to a duck. Prizes are given to the ticket holders of the first three ducks, as well as other random draws from the same tickets.

Tickets are on sale through April right up to the morning of the race. They can be obtained from any member of the club, or at the venue on Francis Street prior to the race.

All proceeds from the event go back into our community through various programs throughout the community, from minor sports clubs to the Christmas Hamper program.

It's a family and community event and the Lions are very grateful for the support given by the neighbours on Francis Street, especially Jim Dingman and Ted and Judy Watt, who generously offer their hydro for the club's use during the day, as well as room for the bouncy castle and other activities. They also appreciate that residents on the street don't object when the street is closed from early morning until mid-afternoon, and lawns sometimes get trampled in varying conditions.

Along the lines of "it takes a community to raise a child," it also follows that "it takes cooperation to make a community." The Lions certainly get the cooperation of the Francis Street residents for this annual event!

The Lions look forward to seeing you on Francis Street on Saturday, May 11 this year!



**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**BY-LAW NUMBER 035-2024**

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE  
COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF  
WELLINGTON NORTH AT ITS REGULAR MEETING HELD ON MAY  
6, 2024**

**WHEREAS** Section 5 of the Municipal Act, S.O. 2001 c.25 (hereinafter called “the Act”) provides that the powers of a Municipal Corporation shall be exercised by its Council;

**AND WHEREAS** Section 5(3) of the Act states, a municipal power, including a municipality’s capacity, rights, powers and privileges under Section 9, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

**NOW THEREFORE** the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS**:

1. The action of the Council of the Corporation of the Township of Wellington North taken at its meeting held on May 6, 2024 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Wellington North at its meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-law.
2. That the Mayor and the proper officials of the Corporation of the Township of Wellington North are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Township of Wellington North referred to in the proceeding section hereof.
3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Township of Wellington North.

**READ AND PASSED THIS 6TH DAY OF MAY, 2024.**

\_\_\_\_\_  
**ANDREW LENNOX, MAYOR**

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**KARREN WALLACE, CLERK**